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~~(S)~~ NATIONAL RECONNAISSANCE OFFICE  
WASHINGTON, D.C.

THE NRO STAFF

MEMORANDUM FOR MAJOR ~~1011~~

SUBJECT: Description of Duties - NRO Communications Officer

In addition to the NRO Staff functional responsibilities provided to Dr. McLucas, I recognize that the NRO Communications Officer fills a unique role in support of the NRO. As in the past, I desire that the NRO Staff point of contact for the NRO Communications Officer be the Deputy Director for Plans and Policy. The more detailed functions of the NRO Communications Officer are listed in the attachment to this memorandum.

DAVID D. BRADBURN  
Brigadier General, USAF  
Director

1 Attachment  
Responsibilities of  
NRO Comm Officer

GROUP 1

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**RESPONSIBILITIES OF THE NATIONAL RECONNAISSANCE OFFICE  
COMMUNICATION OFFICER**

Advise the Deputy Director for Plans and Policy, National Reconnaissance Office Staff, of all matters having a significant impact on NRO communications.

Provide communications services for the NRO. In carrying out these duties, coordinate closely with Hq USAF, Hq AFCS, and major air commands to arrange for:

- a. leasing or procurement of circuits and equipment;
- b. manpower authorizations and properly cleared/trained personnel to operate and maintain NRO communication facilities.

Supervise communication security for USAF-operated NRO communication facilities and develop a high level of security consciousness, knowledge, and discipline at each communication center.

Interpret NRO communication security policy and criteria for detailed application to operating procedures.

Establish regular inspections of NRO communication facilities to insure that operating procedures are in accordance with security policy. Report results of these inspections to the Deputy Director for Plans and Policy, NRO Staff.

Provide frequent briefings to the Deputy Director for Plans and Policy, NRO Staff, on the overall status, and plans for, the NRO Communication network. Advance planning and definition of requirements for new or upgraded communication services will be reviewed and approved by the Deputy Director for Plans and Policy, NRO Staff. Proposed changes which will affect specific NRO Program Office communications or network interconnection will be reviewed and approved by the Deputy Director for Plans and Policy, NRO Staff, prior to review by NRO Program Directors.

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