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Closure Recommendation Memorandum

Case Number: 19-0013-C	Date of Entry: 2/21/2020
Primary Investigator:	

Allegation Information

Narrative:
 OIG was provided timecards from [redacted], who stated that he is conducting an investigation into Subject. [redacted] was advised that OIG would conduct an analysis of the Subject; however, data would not be disseminated to outside parties. (b)(3)

Last Investigative Step:
 Conducted Badge Analysis

Resolution:
 Unsubstantiated

Case Closure Recommendation Justification

Additional Information:
 Case Agent conducted a 90-day analysis of the Subject's [redacted] time and attendance (T&A) by comparing Subject's ingress and egress records at Westfield during the period of 5 August 2018 through 3 November 2018. The following details how [redacted] approached the analysis: (b)(3) (b)(7)(c)

- All hours within badged areas were considered work related. (Subject was not required to include a meal break in his tour of duty)
- Credit was given for overages.
- No shortages were deducted for Subject's travel to/from the ADF-E facility (or any other facilities, e.g. Westfields, [redacted]) when the travel time was less than 20 minutes. (b)(3)
- Exits from badged areas within the work day which were less than 20 minutes were not counted as unexplained absences.

Initial badge analysis revealed a shortage of 164 hours 54 minutes. This represented 28.68% in unaccounted hours compared to the time that was claimed on the time cards. Case Agent then added ingress/egress for [redacted] and [redacted] Buildings, which were provided by the [redacted] Ethics Director [redacted]. Out of the building time periods from the NRO badge records were removed when the [redacted] badge records reflected ingress activity. The results revealed a 1.14% overall shortage (6 hours and 33 minutes) of unaccounted time. (b)(3)

Based upon the above, [redacted] shortage has dropped below the 5% investigative threshold. (b)(3) (b)(7)(c)

Case Agent recommends closing the complaint as unsubstantiated given the amount of discrepant time (1.14%) falls below the established investigative threshold for this office.

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