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Acquisition and Engineering Office



(b)(3)

Program Operational Support

Statement of Work

14 December 2016

Revision 7

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1.0 OVERVIEW

This contract shall provide operational program support to the [redacted] [redacted]

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2.0 SCOPE

The Contractor shall provide technical support to enhance operational usage of fielded and developmental [redacted] technologies. [redacted] developmental programs include a number of

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[redacted]

This work shall include identification and analysis of user requirements; assessment of advanced technologies; providing an active interface with select military units, other Contractors and external Government agencies; architecture development, management and direct support; and supporting exercises/other field activities. The projected period of performance is from 1 Dec 12 through 30 Nov 13 with four, one-year follow-on options that may be exercised by the Government. As directed by the Government in each period of performance, the Contractor shall:

- Purchase incidental equipment to provide needed [redacted] operational program support.
- Attend special technical training on different hardware/software packages needed to meet [redacted] mission objectives.
- Perform [redacted] in support of technical interchange/coordination meetings, field integration activities, tests, demonstrations and real-world contingencies.

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3.0 STATEMENT OF WORK

The Contractor shall perform the following tasks as directed by and prioritized by the Government.

3.1 Exercise and Contingency Support

The Contractor shall support [redacted] program integration for military exercises, demonstrations, and/or contingency support events throughout the period of performance. While specific exercise support venues will be as directed by the Government, the intent is to participate in various joint readiness exercises and field engineering assessments. The Contractor shall participate in various tests and demonstrations, as well as real-world contingency operations as necessary. Support activities during these events shall be broad-based, and shall include providing coordination with national agencies, military operators, other companies and other Government agencies, installing equipment, providing training and operating designated items of equipment. As directed, the Contractor shall perform [redacted] to support these activities. The contractor may/will be required to ship associated or required government equipment to [redacted] support locations. Upon completion of support requirements, the contractor will ship this equipment to its [redacted] contractor facility. On rare occasions, the Contractor shall be prepared to provide support in hazardous duty areas.

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Provide operational support for the [redacted] for collection planning support as directed.

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The [redacted] will augment the capabilities currently performed at the [redacted] [redacted] by supporting missions from the initiation of tasking through the execution of any tasking in order to [redacted]

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3.2 [redacted] Technical and Outreach Support

The Contractor shall assist the Government in meeting related [redacted] operational capabilities and program objectives. [redacted]

[redacted]

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[redacted] The Contractor shall assist in developing and maintaining documentation to support [redacted] operational capabilities. In support of [redacted] outreach objectives, the Contractor shall prepare tailored, user-focused outreach material for use with selected portions of the user community. This outreach support effort shall include coordinating with specific users, analyzing user requirements, attending planning meetings, identifying appropriate target audiences, preparing and giving tailored presentations, and collecting user feedback on outreach results. The Contractor shall assist with follow-on activities to include working programmatic actions that will maximize the benefit of the outreach program. The contractor shall travel in support of [redacted]

[redacted]

This technical support may include assisting [redacted] and/or material developers in tailoring hardware or software to meet specific mission applications. [redacted] may also request independent review of material software developer systems software for quality assurance purposes or for tailored improvements to support long term objectives. For either of the above tasks, the Contractor shall in conjunction with [redacted] establish a task baseline. The contract monthly status report, due monthly, shall contain status, issues, and task baseline deviations, if any.

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The Contractor shall provide support as directed to operate, maintain, integrate, and conduct operator training for specialized [redacted] receivers and processor equipment at designated locations and/or field sites. This support shall include serving as the [redacted] on-site

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representative, coordinator, documenter, and facilitator for any activities/programs.

3.3 Support to Recurring Meetings

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The Contractor shall coordinate and/or directly support an annual working group meeting at various geographical locations throughout the period of performance. This support shall include preparing and disseminating announcement messages, coordinating administrative aspects such as meeting location and security access, occasionally hosting the meetings, and preparing/disseminating classified meeting minutes.

3.4 Deliverables

3.4.1 Contract Funds Status Report. The Contractor shall submit a monthly status report, NLT ten (10) days after the end of each calendar month. The report shall describe task progress, identify problems and provide information on the status of contract funding. The format for these reports shall be as recommended by the Contractor and approved by the Government.

3.4.2 Technical Reports. The Contractor shall submit technical reports, written assessments and presentations as requested. A final report summarizing support activities and recommending actions for the future shall also be submitted in a format recommended by the Contractor and approved by the Government.

4.0 SECURITY

Special Compartmented Intelligence (SCI) and other special category security procedures will apply to work performed under this contract.

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