

CONTRACT DATA REQUIREMENTS LIST
Administrative/Project Management (A001 - A012)

UNCLASSIFIED

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Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY TDP <input type="checkbox"/> TM <input type="checkbox"/> Other <input checked="" type="checkbox"/>																	
D. SYSTEM / ITEM 100G ETHERNET ENCRYPTOR			E. CONTRACT / PR NO. NRO000-14-C-0099		F. CONTRACTOR ViaSat, Inc.																
1. Data Item No. A001	2. Title of Data Item Program Management Review Package			3. Subtitle																	
4. Authority (Data Acquisition Document No.) DI-MGMT-80368A			5. Contract Reference SOW Section 3.0		6. Requiring Office COMM/IAO																
7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency Monthly	12. Date of First Submission Draft NLT 2 days prior to PMR		14. Distribution a. Addressee b. Copies Final Draft Reg Repro																
8. App Code None	11. As Of Date N/A		13. Date of Subsequent Submission 5 days after PMR																		
16. Remarks Use DID as a guide, vendor format acceptable. PMR Report shall contain PMR briefing material, submitted to Government for the record. Integrate financial, schedule, CDRL, and certification progress in review. Deliver softcopy in a MS Office 2007 or Acrobat Adobe compatible file format via e-mail or portable data storage device (i.e. floppy, CD-ROM).					<table border="1"> <tr> <td>COMM/IAO - COTR</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>COMM/IAO Contracts</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>15. Total</td> <td>2</td> <td>2</td> <td></td> </tr> </table>	COMM/IAO - COTR	1	1		COMM/IAO Contracts	1	1		15. Total	2	2					
COMM/IAO - COTR	1	1																			
COMM/IAO Contracts	1	1																			
15. Total	2	2																			
1. Data Item No. A002	2. Title of Data Item Meeting Minutes w/Action Items & Action Closure; Trip Reports			3. Subtitle																	
4. Authority (Data Acquisition Document No.) N/A			5. Contract Reference SOW Section 3.0		6. Requiring Office COMM/IAO																
7. DD 250 Req N/A	9. Dist Statement Required C	10. Frequency AS REQ	12. Date of First Submission AS REQ		14. Distribution a. Addressee b. Copies Final Draft Reg Repro																
8. App Code None	11. As Of Date N/A		13. Date of Subsequent Submission AS REQ																		
16. Remarks Deliver softcopy in a MS Office 2007 or Acrobat Adobe compatible file format via e-mail or portable data storage device (i.e. floppy, CD-ROM).					<table border="1"> <tr> <td>COMM/IAO - COTR</td> <td></td> <td>1</td> <td></td> </tr> <tr> <td>COMM/IAO Contracts</td> <td></td> <td>1</td> <td></td> </tr> <tr> <td>15. Total</td> <td></td> <td>2</td> <td></td> </tr> </table>	COMM/IAO - COTR		1		COMM/IAO Contracts		1		15. Total		2					
COMM/IAO - COTR		1																			
COMM/IAO Contracts		1																			
15. Total		2																			
1. Data Item No. A003	2. Title of Data Item Program Management Plan			3. Subtitle																	
4. Authority (Data Acquisition Document No.) DI-MGMT-80004A			5. Contract Reference SOW Section 3.0		6. Requiring Office COMM/IAO																
7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency ONE/R	12. Date of First Submission NLT 30 after ATP		14. Distribution a. Addressee b. Copies Final Draft Reg Repro																
8. App Code A	11. As Of Date N/A		13. Date of Subsequent Submission N/A																		
16. Remarks Deliver softcopy in a MS Office 2007 or Acrobat Adobe compatible file format via e-mail or portable data storage device (i.e. floppy, CD-ROM).					<table border="1"> <tr> <td>COMM/IAO - COTR</td> <td></td> <td>1</td> <td></td> </tr> <tr> <td>COMM/IAO Contracts</td> <td></td> <td>1</td> <td></td> </tr> <tr> <td>15. Total</td> <td></td> <td>2</td> <td></td> </tr> </table>	COMM/IAO - COTR		1		COMM/IAO Contracts		1		15. Total		2					
COMM/IAO - COTR		1																			
COMM/IAO Contracts		1																			
15. Total		2																			
1. Data Item No. A004	2. Title of Data Item Program Protection Plan			3. Subtitle																	
4. Authority (Data Acquisition Document No.) DD-254			5. Contract Reference DD-254 and SOW Section 3.0		6. Requiring Office COMM/IAO																
7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency ONE/R	12. Date of First Submission ATP + 30 days		14. Distribution a. Addressee b. Copies Final Draft Reg Repro																
8. App Code A	11. As Of Date N/A		13. Date of Subsequent Submission NLT ATP + 60 days																		
16. Remarks Vendor format acceptable. See DD-254 for content requirements.					<table border="1"> <tr> <td>COMM/IAO - COTR</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>COMM/Security</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>COMM/IAO Contracts</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>15. Total</td> <td>3</td> <td>3</td> <td></td> </tr> </table>	COMM/IAO - COTR	1	1		COMM/Security	1	1		COMM/IAO Contracts	1	1		15. Total	3	3	
COMM/IAO - COTR	1	1																			
COMM/Security	1	1																			
COMM/IAO Contracts	1	1																			
15. Total	3	3																			

17. Price Group
18. Estimated Total Price

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G. PREPARED BY		H. DATE 20140925	I. AP	J. DATE 20140925
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A. CONTRACT LINE ITEM NO. 0004	B. EXHIBIT A	C. CATEGORY TDP <input type="checkbox"/> TM <input type="checkbox"/> Other <input checked="" type="checkbox"/>
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D. SYSTEM / ITEM 100G ETHERNET ENCRYPTOR	E. CONTRACT / PR NO. NRO000-14-C-0099	F. CONTRACTOR ViaSat, Inc.
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1. Data Item No. A005	2. Title of Data Item System Security Plan	3. Subtitle N/A
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4. Authority (Data Acquisition Document No.) DD-254	5. Contract Reference SOW Section 3.0	6. Requiring Office COMM/IAO
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7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency ONE/R	12. Date of First Submission ATP + 30 days	14. Distribution		
8. App Code A		11. As Of Date N/A	13. Date of Subsequent Submission NLT ATP + 60 days	a. Addressee		b. Copies
						Final

16. Remarks Use DSS SSP Template as guideline. If proposed AIS is already accredited by DSS submit approved AIS SSP for co-utilization approval. Deliver softcopy in MS Office 2007 or Acrobat Adobe compatible file format via email or floppy, CD-ROM.	COMM/IAO - COTR	1	1		
	DSS Security	1	1		
	COMM/IAO Contracts	1	1		
15. Total		3	3		

17. Price Group
18. Estimated Total Price

1. Data Item No. A006	2. Title of Data Item Design Review Package (and Agendas)	3. Subtitle N/A
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4. Authority (Data Acquisition Document No.) See item 16	5. Contract Reference SOW Section 3.0	6. Requiring Office COMM/IAO
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7. DD 250 Req N/A	9. Dist Statement Required C	10. Frequency AS REQ	12. Date of First Submission NLT 2 weeks prior to review	14. Distribution		
8. App Code A		11. As Of Date N/A	13. Date of Subsequent Submission NLT 2 weeks after review (corrected and updated)	a. Addressee		b. Copies
						Final

16. Remarks Vendor format acceptable. Provide detailed agenda and review package for each of the major milestone reviews (SRR, PDR, CDR, TRR and EPAR).	COMM/IAO - COTR	1	1		
	COMM/IAO Contracts	1	1		
15. Total		2	2		

17. Price Group
18. Estimated Total Price

1. Data Item No. A007	2. Title of Data Item Reserved	3. Subtitle N/A
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4. Authority (Data Acquisition Document No.)	5. Contract Reference	6. Requiring Office
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7. DD 250 Req	9. Dist Statement Required	10. Frequency	12. Date of First Submission	14. Distribution		
8. App Code		11. As Of Date	13. Date of Subsequent Submission	a. Addressee		b. Copies
						Final

16. Remarks					
15. Total					

17. Price Group
18. Estimated Total Price

1. Data Item No. A008	2. Title of Data Item Contractor Work Breakdown Structure (CWBS) and CWBS Dictionary	3. Subtitle N/A
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4. Authority (Data Acquisition Document No.) NRO CWBS DID (Rev 2a,7 Dec 2011)	5. Contract Reference SOW Section 3.0	6. Requiring Office COMM/IAO
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7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency AS REQ	12. Date of First Submission NLT 15 th calendar day of month following first reporting period	14. Distribution		
8. App Code A		11. As Of Date Contract award or latest approved change	13. Date of Subsequent Submission See item 16	a. Addressee		b. Copies
						Final

16. Remarks BK 12 (cont): First CWBS Dictionary 60 days following contract award BK 13 (cont): The contractor shall deliver subsequent CWBS and CWBS Dictionary submissions by the 15th calendar day of the month following any reporting period in which any changes resulting from contract modifications or significant changes to the program occurred.	COMM/IAO - COTR	1			
15. Total		1			

17. Price Group
18. Estimated Total Price

G. PREPARED BY	H. DATE 20140925	J. DATE 20140925
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