(U) Public Affairs and Security Notice September 6, 2016



(U) Protecting Classified Information in the Public Domain

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- (U) Take the following precautions to avoid divulging classified or sensitive material or doing something that would result in a security infraction.
- (U) **Do NOT confirm, deny, clarify, or discuss classified or sensitive information that appears in the news media** or other unclassified sources with uncleared persons, with cleared persons who do not have a need to know, or outside of a SCIF.
- (U//FOOQ) Interaction with the news media is strictly prohibited, unless previously authorized by the NRO Office of Public Affairs (OPA). If you are questioned by the news media, decline to engage; direct the person to OPA, 703-808-5050; and notify your program security officer (PSO) and OPA, providing details like reporter and news organization name and contact information and topic of interest.
- (U) **Do not presume classified information appearing in the press/open sources is no longer classified.** Unauthorized disclosure of classified information in any medium, including the press, does not alter the information's classification or automatically result in declassification.
- (U//FOUQ) Use caution when opening news articles or links on the internet that may contain currently classified information. **Do not access any articles (or other websites) known or suspected to contain currently classified information on UMIS (or from a government IT system).** Remember: accessing classified information on any unclassified computer whether on UMIS or a personal computer introduces classified information onto the unclassified system, creating a data spill. If you believe you have accessed classified or sensitive information on an unclassified system, exit the website immediately and report the matter to your PSO and Information Systems Security Officer for further guidance.
- (U//FOOO) Do not conduct searches on suspected leaked classified information through a U.S. Government-sponsored Internet account.
- (U//FOOO) For more information on protecting classified information and dealing with the media, see the Office of Security and Counterintelligence website. If you have questions regarding this notice, please contact your PSO or OPA.

NATIONAL RECONNAISSANCE OFFICE