



National Reconnaissance Office

13 August 2001

NROD 200-1

Medical, Health, Safety, and Environmental Management

SUBJECT: Environmental, Safety, and Systems Safety Management

A. SYNOPSIS. The National Reconnaissance Office (NRO) is committed to providing a safe and healthy environment for both NRO employees and those individuals impacted by NRO operations. The NRO strives to conduct all activities in a manner protective of the environment, and to ensure the safety of personnel and program assets. NRO employees must be ever alert to help identify and control environmental and safety hazards and to prevent mishaps. When mishaps do occur, the NRO must ascertain and understand the causes and take steps to prevent future mishaps. This Directive establishes the NRO's approach to environmental, safety, and systems safety management.

B. AUTHORITY.

1. Williams-Steiger Occupational Safety and Health Act of 1970, as amended, 29 U.S.C. Sections 651 et seq. (2000);
2. Public Building Act of 1959, as amended, 40 U.S.C. Section 691 (2000);
3. Statutes and Executive Orders directing protection of the environment and the health of federal employees (e.g. The Clean Water Act, The Clean Air Act, Executive Order 13148, Greening the Government Through Leadership in Environmental Management, Executive Order 12196, Occupational Safety and Health Programs for Federal Employees).

C. PURPOSE. This Directive establishes a management structure for environmental, safety, and systems safety compliance.

D. APPLICABILITY. This Directive applies to all NRO Directorates, Offices, and Components; including all NRO military, civilian, and contractor personnel.

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E. POLICY. The National Reconnaissance Office is committed to achieving continual improvement in its mission performance by meeting safety, health, and environmental requirements, and identifying risks and costs related to mission activities. In all of the activities of the NRO, the safety and health of our employees and the conservation of our environment are major concerns. Management, supervisors, and employees are responsible for incorporating safety and environmental protection into our daily decision-making processes and work procedures. Managers and supervisors have the additional responsibility of encouraging conformance with safety and environmental management guidance by becoming involved, setting an example, and providing the training and tools employees need.

F. RESPONSIBILITIES.

1. The Chief of the Management Staff/Management Services and Operations (MS/MS&O), or designee, will serve as the NRO representative on all environmental, health, and safety issues.
2. The Chief may develop and release additional policy guidance on these issues through Instructions or other documentation, as required.
3. The Environmental, Safety, and Systems Safety Office (ES³), MS/MS&O will:
 - a. Establish NRO environmental, safety, and systems safety policy;
 - b. Provide NRO Directorates and Offices (D/Os) with technical guidance and advice required for compliance;
 - c. Conduct compliance reviews and assistance visits at NRO owned or operated facilities;
 - d. Identify environmental and safety training needs and provide guidance and assistance to the D/Os on meeting training requirements;
 - e. Share data among NRO sites on incidents, mishaps, findings, results, and other program elements, as appropriate;

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f. Work with the [redacted] Office of Security to address Protection efforts and incorporate Protection elements into environmental, safety, and systems safety policy, if necessary.

(b)(3)

3. The Directorates and Offices will:

- a. Comply with federal, state, and local laws and regulations;
- b. Report environmental and safety incidents in accordance with NRO Instructions;
- c. Provide the ES³ office with advance notice of all inspections scheduled by outside regulators, (e.g. ECAMP, EPA, OSHA, and State regulators) and immediate notice of all unscheduled inspections;
- d. Provide the ES³ office with copies of findings, reports, and recommendations of outside audits, inspections, or compliance visits; and
- e. Provide the ES³ office with action plans to address findings and recommendations resulting from ES³ compliance reviews.

G. WAIVER. Deviation from this Directive requires the advance written approval of the Director, NRO or designee.

/Signed/
Keith R. Hall
Director

OPR: MS&O