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RAR-A-3-2

Colonel Worthman/me
23 Nov 64

24 NOV 1964

MEMORANDUM FOR GENERAL [REDACTED]

SUBJECT: Establishment of the Office of the Deputy Director for Aircraft, (S) NRO Staff

I desire to establish within the (S) National Reconnaissance Office a focal point responsible for staff functions relating to reconnaissance aircraft. Accordingly, you are directed to establish the Office of the Deputy Director for Aircraft on your staff. The responsibilities and functions of this office will be those listed in the Attachment.

It is my intention that this be a small office, manned with personnel of the highest qualifications. It will be a staff office, assisting in guiding and planning, but not responsible for conducting actual operations or doing research and development work. Responsibilities for the several aircraft programs will continue to be assigned to appropriate Program Directors or other agencies under my supervision as Director, (S) NRO. In order to provide necessary guidance and planning, the Office of the Deputy Director for Aircraft must be capable of producing basic studies and analyses. Normally, however, the execution of studies calling for a major effort will be assigned to appropriate Program Directors and other agencies.

Program Directors will continue to be responsible for advanced planning when assigned in connection with their programs. I will expect the Aircraft Office to assist me in recognizing and exploring promising lines of operations, research and development, and in coordinating assets for economical and efficient fulfillment of our responsibilities.

SIGNED:

Attachment

Distribution:

Brockway McMillan
Director

Distribution:

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(S) National Reconnaissance Office

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**FUNCTIONS AND RESPONSIBILITIES OF THE OFFICE OF THE
DEPUTY DIRECTOR FOR AIRCRAFT, (S) NRO STAFF**

1. Is the (S) NRO Staff office responsible for handling all correspondence received by the Director, (S) NRO, concerning aircraft projects, and for preparing appropriate replies or directives concerning aircraft projects for the (S) DNRO's signature.
2. Represents the (S) DNRO, as appropriate, on aircraft study groups and panels applicable to (S) DNRO interests and responsibilities.
3. Maintains knowledge of all aircraft for overflight operations, to include inventory, technical status, and location of the aircraft.
4. Maintains cumulative and current knowledge of all aircraft overflight operations for ready reference by the Director, (S) NRO, to include hours flown, areas covered, etc.
5. Maintains knowledge of the technical status of advanced aircraft development and modifications and product improvement items of existing operational aircraft.
6. Maintains knowledge of the inventory, technical status, and capabilities of all photographic and SIGINT payloads available or being developed for (S) NRO aircraft use, including warning and counter-measure equipment.
7. Prepares Monthly Forecasts of (S) NRO overflight activities for delivery to higher authorities after approval by the Director, (S) NRO.
8. Provides programming information, as required, for use in preparation of the (S) NRO budget.

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Page 2 of 2 Pages.

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