

Page Denied

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA FPMR (41 CFR) 101-11.6

UNITED STATES GOVERNMENT

Memorandum

TO : R. D. Mayo

5614-67:FH:bf
DATE: 13 February 1970

FROM : F. V. Hellrich

SUBJECT: Personnel and Space Requirements

1. Personnel requirements that are extremely urgent at this time in the operation of the technical support area of the project are:

a. Site Coordinator: One person is immediately needed for the coordination of construction and equipment development for the [] facility and the [] facility. If this person is not available, the facilities at [] will be delayed substantially. Mr. Charles Price has requested that a person of this type is necessary for this coordination. It is also necessary that this person be familiar with the project operation and it is also preferable that the person already hold a clearance. [] has been suggested for this position, who I personally believe would be the best person to fill this position.

I recommend that the hiring of [] be discussed immediately with the Division Office and in order to acquire him as quickly as possible, a direct transfer be effected.

It should be noted that this position is probably the most urgent need present within the project at this time. This position needs to be filled as soon as possible to solve an urgent short term need and a long term need.

b. Supply Clerk: One person is immediately needed in the logistic support area of the project. The two personnel currently handling logistic support have to work overtime just to keep up with the everyday requests of the field sites. This added person is needed to allow Mr. Bob Bryant to generate spare parts lists and manage the total procurement of spare parts for the three computer systems to be delivered within the next six months. These spare parts are of extreme importance. If they are not deployed with the computer systems the system will not be operable. Thus, it can be seen that \$1,200,000.00 worth of equipment will be useless if the person to support the equipment is not acquired.

An indication of the initial magnitude of the job to be performed by this position is:

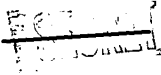


5010-108

RECEIVED
[]

HANDS VIA
BY FAX
CONTROL

Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan



5614-67:FH:bf
13 February 1970

(1) Approximately 5000 separate line items of spare parts will have to be purchased to be deployed with the system. Note that this is not total number of pieces, but separate line items. Many of the line items have 10 - 20 total pieces and some as many as 100 or more.

(2) Total value of the initial spare parts complement is approximately \$100,000.00

(3) All pieces, not line items, will have to be inventoried.

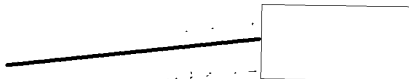
At this time, approximately 80% of all logistic support is dedicated to the digital computers. The three additional systems to be delivered will double the number of computers to be supported logistically. All the systems are also to be expanded, so the logistic load will more than double for the computer systems. This means about 160% increase in the continuous logistic support load after the initial peak effort. Thus, it is hoped that one person additional will be able to handle the increased logistic load.

2. Space requirements at this time necessary for the additional personnel will be only desk space for the field site coordinator. Desk space has already been allowed for in the new Logistic Support room on the 2nd floor.

F. V. HELLRICH

RECEIVED

13 FEB 1970



Page Denied