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Approved for Release: 2024/06/13 C05026182

Memorandum to

5 January 1971

From: NRL Code 5614 R.D. Mayo

To: Director Program "C"

Subj: Format for Fiscal Report to Sponsor, Suggested revision of

Encl: 1- Budgetary Line-Item, Historic and Proposed.

1 Ref (a) WHIG-

1- For the reasons given in the meeting at NRL on 5 Jan '71 and repeated here it is requested that a dialogue be initiated to alter the "[redacted] Format":

A- New format is much easier to transpose from NRL Comptroller's monthly Job Order Status Reports (JOSR) particularly in the areas of Manpower where Wilhelm's will all be assigned to Category of I-A-Spacecraft and Mayo's will all be assigned to Category II-G Ground Station (NRL Salary & Overhead).

In addition the area of Misc Mat.&Travel will be divided by the same logic, Wilhelm's will all be assigned to the Spacecraft or Flight System area while Mayo's will all be in the Ground Station area....Misc Mats is to be considered those outside procurements which are less than \$5K each value.

Major Procurements (those above \$5K each) will be divided into each of the Major categories as appropriate. Note that Item I-B will be exclusively Mayo's Payload costs, Major and minor but not personnel costs. Conversely Item I-A will be entirely Wilhelm's, with Major procurements being the majority of these obligations.

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 Expansion of the Proposed Budgetary LINE*ITEM format:

Within NRL the POPPY effort has been conducted by two effort centers and in the past they have been in two different Divisions of the Laboratory. A major reorganization has been announced which will place these two effort-centers within the same Division of the laboratory ~~and~~ thus streamlining the management and control aspects of the entire effort, and greatly enhancing the responsiveness of the laboratory to the requirements of the Program Office by providing a single point of contact for all matters concerning POPPY. Areas of competition for priority service within the laboratory will now be determined by the overall Program "C" Priority rather than a random first-come-first-served procedure as in the past. Centralized management will unify the effort from a fiscal, schedule and reporting standpoint. As the requirements for improved budgetary control and reporting are imposed, certain new talents must be displayed on the part of the NRL team. These new requirements are for the short period going to additionally burden certain key people who will ultimately gain staff assistants to provide the bulk of the ^{preparation} effort for their review and submission. It is imperative that the reporting formats be altered insofar as mutually agreeable so that the internal NRL Comptroller Reporting data can be converted clearly and unambiguously and easily into the language of Mr. [] arena.

NRL Comptroller reporting mechanism is called the Job Order Status Report (JOSR) and it identifies in a summary fashion for each Problem code (One for Mayo's effort with a subordinate identity for the Augmentation effort and another Problem code for Mr. Wilhelm and still others for the internal Laboratory Cooperative Problem Numbers), the monthly and the Cumulative obligations for the following discrete areas:

- Scientific Division Routine Costs: Straight fringe, benefits*
 A- ~~Scientific Division~~ Regular Time, in (Hours & cost) in \$.
 B- Overtime ~~for the Scientific Division~~ " ") "\$.
 C- Materials & Miscellaneous
 D- Travel

Service Division Support:

- E- Engineering Support Division Pay
- F- ESD Non-salary costs.
- G- Other Pay etc.
- H- Other non-salary costs.

Applied Overhead:

- I- G [] and Administrative OH
- J- Indirect OH.

- K- Major Procurement

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BUDGETARY Line-Item definition, historic and proposed:

HISTORIC LINE-ITEMS:

- I- Payload (Develop Recurring)
 - A- Electronic Equipment (data & TM).
 - B- Stabilization Systems
 - C- Power Systems
 - D- Control Systems
 - E- Compatibility & Environmental Tests.
 - F- Mechanical Structure & Fabrication.
 - G- NRL Salaries & Overhead.
 - H- Miscellaneous Materials, Travel & Shipment.
- II- GROUND STATION (Investment)
 - A- Electronic Systems (Receiving, Recording and timing).
 - B- Antenna Systems.
 - C- NRL Salaries & Overhead.
 - D- Miscellaneous Materials, Travel & Shipping.
 - E- Analog to Digital Systems
- III- FACILITIES (Investment)
 - A- Test Equipment & Facilities.
- IV- Services (Operational)
 - A- Operational Field Assistance.
 - B- Computer Services

PROPOSED LINE-ITEMS:

- I- FLIGHT SYSTEMS (Development & Recurring)
 - A- Spacecraft
 - B- Payload
 - C- NRL Salaries & Overhead.
 - D- Misc. Mat, Travel & Shipment.
- II- GROUND STATION (Investment)
 - A- Electronic Systems.
 - B- A-to-D Systems.
 - C- NRL Salaries & Overhead.
 - D- Misc. Mats, Travel & Shipment.
- III- Facilities (Investment)
 - A- Test Equipment & Facilities.
- IV- OPERATIONS
 - A- Contractor Services.
 - B- Computer Services.
 - C- Site O&M.

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MEMORANDUM

6 January 1971

From CODE 5614 NRL (R.D. MAYO)

To: Director Program "C"

Subj: Change in Line-Item Format in NRL monthly Fiscal Statements:

Ref (a) WHIG _____

Enclosure 1. Table showing Historic and Proposed Format.

1. Ref (a) requires NRL to submit detailed summary status reports on the Technical and Fiscal program elements. In order that this requirement for monthly reporting impose a minimum burden on the NRL technical team, it is imperative that certain steps be taken to bring the internal NRL Comptroller Cost Accounting format into closer agreement with the Line-Items used in the Program "C" Report to the NRO Comptroller. It is therefore suggested that certain simplifications or streamlining may be implemented in the NRO Line-Items so that the two major effort-centers at NRL and their respective Cost Accounting Summary Reports called Job Order Status Reports (JOSR) will be nearly sufficient for the monthly report of Ref (a). By the changes indicated in the Table enclosed, the costs associated with Mr. WILHELM (Code 7970) will make up the contents of Item I- FLIGHT SYSTEMS. The exception is Item I-B (Payload) which will be the ^{procurement} costs of the ELINT Systems provided by Mr. MAYO not including manpower costs however.

The Item I-C is manpower costs associated with Mr WILHELM and the Item II-C is the manpower associated with Mr. MAYO. As long as the Ground Station manpower under Mr. WILHELM comes out equal or nearly equal to the FLIGHT SYSTEMS Manpower under Mr. MAYO this simplification will make a major impact on the preparation of the report of Ref (a).

Similarly in the areas of Miscellaneous Materials, Travel and Shipment (Item- I-D and II-D), are to include travel, shipping costs and miscellaneous minor procurements (less than \$5K each) for WILHELM & MAYO respectively.

The area of Major (over \$5K each) procurements for each of the effort-centers will be distributed and assigned to the appropriate line-item by the members of each technical team. Mayo's effort will in Item I appear only in Item I-B. Wilhelms effort will not show up in the Item II (GROUND STATIONS) except possibly for electronic systems.

Item III (Facilities) will be shared by both MAYO & WILHELM, as will Item IV ations).

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2- The Internal NRL Cost accounting JOSR reports will easily lend themselves to being included into the Line-Item format thus proposed and if this format is acceptable the Fiscal portion of the required report will not present a significant burden to the NRL technical team. More importantly it will facilitate more accurate and timely cost accountability and control/^{thus enhancing the} new management emphasis being initiated throughout the Program "C" community.

The JOSR will also identify those charges against the "Augmentation" effort (\$1,220.5K which was approved in October 1970). The inclusion of the additional item in Line-Item IV-C-~~Site~~ Operation & Maintenance was necessary to support the request for strict/^{and separate} cost accountability for these funds.

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