

MEMORANDUM

21 July 1971

TO DIRECTOR PROGRAM "C"  
Capt R. Geiger PM-16

From Nrl Code 7920  
R.D. Mayo

Subj: Monthly Financial Status Report, Comments on suggested

1. BACKGROUND:

The Monthly Status Reports that have been heard on the second Thursday of each month for the NRL Management have provided a basis for the report which seems to be indicated in the guidance received. It is essential that the NRL Status Report and the one we are to present to PM-16 be as similar as possible and in a time frame that is of the Severalm/aspects which of this report/must be considered as we collective study the alternatives for its/preparation, are given below:

1- degree of similarity to existing accounting information available at the Naval Research Laboratory.

2- Time Phasing with existing Reports to Local (NRL) Management.

3- Time Phasing with internal accounting information cycle. repeated

4- content subjectivity...it must not be necessary to make/judge-ments as to which line item a procurement is being made against, this must be done at the Branch Level through normal budget allocation and the identity carried through to reflect in both the budgetary and the schedule reports.

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~~Top Secret~~ [redacted]  
for DNRO & PM-16

Any budgetary report/that is to be prepared at the NRL Program C

work areas must be carefully considered [redacted]

[redacted] in order to reduce the magnitude of the impact on the team and in order to maximize the importance of such a report to both echelons of the sponsor. We are already tasked to provide for the local NRL Management on a monthly basis (2<sup>nd</sup> Thursday) a status report on both Schedule and costs along with a report on the significant accomplishments of the program during the past month. This NRL internal report has used as the basis for the costing information, the Job Order Status Report accounting report from the NRL Comptroller that generally is available on the second week of the month. This JOSR provides both cumulative and current month reports on manpower utilization and costs for each of the Job Codes within the Naval Research Laboratory. There is a summary report that lumps all of the cooperative jobs that contribute to the work force on Program C...Augmentation, [redacted] Up-date and the normal Program C effort

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