NRO Cadre

Budget Analyst (560) – Expert (GG15)

Are you a financial mastermind? Are you a business, finance or accounting major looking for an exciting challenge? Does analyzing, formulating and defending multi-year budgets for reconnaissance satellite systems to ensure the safety and security of the United States interest you? Does a career with an "out of this world" mission sound fascinating?

If so, the National Reconnaissance Office (NRO) is looking for you!

Currently, the NRO Cadre is looking for Budget Analysts.

Major responsibilities and duties include:
- Provides expert direction and oversight on the preparation of multi-year program estimates; performance of financial analysis, cost accounting, financial management and government program accounting.
- Advises on and leads the management of work in all phases of budget administration, including formulation of budget and cost estimates to support plans, programs and activities; presenting and defending budget estimates
- Strategically aligns, prioritizes and oversees the performance of budgetary, finance and accounting, management analysis of expenditures to ensure propriety and compliance with applicable directives; and the development of final budget and program products for moderately complex projects
- Directs/oversees teams which advise Contracting Officer Technical Representatives (COTRs), the Budget Director and Program Manager in making sound budgetary decisions

You must be a U.S. Citizen to apply. This position requires that you obtain and maintain a TS/SCI security clearance. You will also be subject to pre-employment and periodic drug testing and polygraph examinations.

Qualification Requirements

Applicant must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities, and competencies necessary for immediate success in the position.

Expert (GG-15)
Salary Range for Washington DC Area: $134,789 - $164,200

Qualifying experience may have been acquired in any public or private sector job, but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills and abilities necessary to successfully perform the duties of the position. Examples of qualifying experience are: Applying mastery of the principles, concepts, laws, and regulations of financial administration or budgeting sufficient to generate new concepts and methodologies in the field or to theorize, plan, and direct entire financial or budgeting systems for broad, emerging, or similarly critical large-scale department/agency wide programs of national or international scope where no precedents exist; skill in serving as senior expert and consultant to top agency management officials to advise on integrating the financial or budgeting system with the programs described above; and skill in advising other financial or budget experts throughout the agency and/or other agencies on issues that involve applying or tailoring methods and procedures developed by the employee to a variety of situations.

Send your resume to NRO-Cadre-Staffing@nro.mil Be sure to include how you heard about us and your position of interest in your email.

DCIPS Coverage

These positions are a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10

USC 1601.

Additional Information About Working for NRO Cadre

Basic Eligibility for a position with NRO:
- U.S. Citizenship is required
- You must be able to obtain and maintain a TS/SCI security clearance
- You will be subject to pre-employment and periodic drug testing
- You will be subject to pre-employment and periodic polygraph examinations

Hiring Incentives
The NRO may offer hiring incentives and other entitlements at management's discretion.

Trial Period
All new DCIPS employees will be required to serve a 2-year trial period.

Veterans' Preference
DoD Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 USC, in accordance with the procedures provided in DoD Instruction 1400.25, Vol 2005, DCIPS Employment and Placement. If you are a veteran claiming veterans' preference, as defined by section 2108 of Title 5 USC, you must submit documents verifying your eligibility with your application package.

Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

- [Equal Employment Opportunity (EEO) for federal employees & job applicants](#)

Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits.

Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when:

- An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.

- An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.

- An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.

You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis.