

## UNCLASSIFIED

GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**2 January 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **12/26/14** – Thurs **01/01/15** (FOIA, PA, MDR, & Prepublication Review) (Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	6
FOIA	0
MDR	0
Prepub Review	5
PA	1
 <b>Closed Cases</b>	 11
FOIA	3
MDR	0
Prepub Review	5
PA	3
 <b>Total Open Cases</b>	 128
FOIA	57
MDR	12
Prepub Review	24
PA	35

(U) There were 21 new TIER actions opened and 9 TIER action closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**9 January 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **01/02/15** – Thurs **01/08/15** (FOIA, PA, MDR, & Prepublication Review) (Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	22
FOIA	10
MDR	0
Prepub Review	9
PA	3
<b>Closed Cases</b>	11
FOIA	2
MDR	1
Prepub Review	7
PA	1
<b>Total Open Cases</b>	<b>139</b>
FOIA	65
MDR	11
Prepub Review	26
PA	37

(U) There were 16 new TIER actions opened and 10 TIER action closed during the time period for IRRG case-related activities.

(b)(3) 10 USC ± 424

(U//~~FOUO~~) The IRRG [ ] Contract Lead accompanied IRRG Chief Pattv Camerisi to meet with NRO OGC attorneys [ ] to

(b)(3) 10 USC ± 424

(b)(3) 10 USC ± 424

(U//~~FOUO~~) The IRRG [ ] Contract Lead participated in a meeting with the NRO Privacy Team to address the expected prepublication review issues that will result from NRO implementation of the Paperwork Reduction Act and the related submission of information to Department of Defense Washington Headquarters Services for inclusion in the Federal Register.

(b)(3) 10 USC ± 424

(U//~~FOUO~~) IRRG Surge Support Team Member [ ] reviewed NRO FOIA cases that remain open as a result of outstanding consultation requests to other agencies. [ ] is looking at individual cases, to check with

(b)(3) 10 USC ± 424

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the other agencies on consultation statuses and to consolidate and verify responses already on file.

~~(U//FOUO)~~ The IRRG [ ] Contract Lead formulated a high-level plan for more distinct definition of responsibilities among team members, in preparation for the arrival of (returning) staff team member [ ] and as part of an ongoing effort to achieve maximum utility from available resources.

(b)(3) 10 USC ± 424

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**16 January 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **01/09/15** – Thurs **01/15/15** (FOIA, PA, MDR, & Prepublication Review) (Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	<b>14</b>
FOIA	0
MDR	2
Prepub Review	8
PA	4
 <b>Closed Cases</b>	 <b>11</b>
FOIA	0
MDR	0
Prepub Review	9
PA	2
 <b>Total Open Cases</b>	 <b>142</b>
FOIA	65
MDR	13
Prepub Review	25
PA	39

(U) There were 13 new TIER actions opened and 19 TIER action closed during the time period for IRRG case-related activities. (b)(3) 10 USC ± 424

(U//~~FOUO~~) The IRRG ☐ Contract Lead assisted IRRG management in completion of the NRO's inputs to the 2015 Department of Defense Chief FOIA Officer Report to the Department of Justice.

(U//~~FOUO~~) The IRRG ☐ Contract Lead and IRRG Chief Patty Cameresi briefed the NRO Classification Management Group on NRO review and release programs, with a particular focus on NRO Security's roles in production of responses to requesters that protect sensitive information while complying with applicable laws. (b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**23 January 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **01/09/15** – Thurs **01/15/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	12
FOIA	3
MDR	0
Prepub Review	7
PA	2
<b>Closed Cases</b>	7
FOIA	2
MDR	0
Prepub Review	2
PA	3
<b>Total Open Cases</b>	<b>147</b>
FOIA	66
MDR	13
Prepub Review	30
PA	38

(U) There were 15 new TIER actions opened and 7 TIER action closed during the time period for IRRG case-related activities.

(b)(3) 10 USC ± 424

(U//~~FOUO~~) The IRRG, with assistance from NRO Security [redacted] NRO Office (b)(3) 10 USC ± 424 Public Affairs, the NRO Privacy Program, and SIGINT [redacted] completed a short suspense prepublication review request from OGC and OP&S, for an NRO Policy document regarding Presidential Policy Directive 28 (PPD-28). The PPD addresses signals intelligence activities. IRRG was able to complete the request in less than one workday, to facilitate timely submission to ODNI for inclusion in the new "IC on the Record" public web page.

(U//~~FOUO~~) The IRRG Case Analyst processing a very complex request for the 2013 NRO Congressional Budget Justification Book was able to move the case

(b)(3)

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inputs. After NRO

(b)(3) 10 USC  $\pm$  424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**29 January 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **01/23/15** – Thurs **01/29/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	12
FOIA	1
MDR	0
Prepub Review	6
PA	5
 <b>Closed Cases</b>	 20
FOIA	3
MDR	1
Prepub Review	14
PA	2
 <b>Total Open Cases</b>	 139
FOIA	64
MDR	12
Prepub Review	22
PA	41

(U) There were 17 new TIER actions opened and 20 TIER action closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**06 FEBRUARY 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **01/30/15** – Thurs **02/05/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	11
FOIA	0
MDR	1
Prepub Review	10
PA	0
 <b>Closed Cases</b>	 10
FOIA	1
MDR	1
Prepub Review	8
PA	0
 <b>Total Open Cases</b>	 140
FOIA	63
MDR	12
Prepub Review	24
PA	41

(U) There were 12 new TIER actions opened and 12 TIER action closed during the time period for IRRG case-related activities.

(b)(3) 10 USC ± 424

(U//~~FOUO~~) The [ ] Contract Lead participated in a meeting with IRRG Chief Patty Cameresi, IMSO [ ] COMM [ ]

[ ] to discuss an IRRG [ ] requirement for enterprise email searches in response to FOIA and PA requests. A current request for records and the extant DoD and DoJ guidance on inclusion of such records in “reasonable searches” has brought the matter to the forefront within IRRG. Recent revelations about OGA email handling practices have made the overarching issue of proper management of email records a matter of Congressional interest. IRRG will continue working with [ ]

(b)(3) 10 USC ± 424

(b)(3) 10 USC ± 424

(U//~~FOUO~~) The [ ] Contract Lead and IMG [ ] met with MSC to discuss potential modifications to the IRRG’s Access and Release Tracking

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Tool (ARTT) SharePoint application to facilitate information retrieval improvements. While the application has sufficient functionality to support daily operations, the reporting and retrieval capabilities do not adequately support the requisite quarterly and annual activities reporting mandated by the Department of Defense. (b)(3) 10 USC ± 424

(U//~~FOUO~~) The IRRG [redacted] Analyst working the FOIA request for the FY2013 NRO CBJB has [redacted]

(b)(3) 10 USC ± 424

[redacted]  
completed the preliminary treatment of the 2014 CBJB in response to another FOIA request.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**13 FEBRUARY 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **02/06/15** – Thurs **02/12/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	20
FOIA	3
MDR	1
Prepub Review	14
PA	2
<b>Closed Cases</b>	20
FOIA	2
MDR	0
Prepub Review	11
PA	7
<b>Total Open Cases</b>	<b>140</b>
FOIA	64
MDR	13
Prepub Review	27
PA	36

(U) There were 19 new TIER actions opened and 20 TIER action closed during the time period for IRRG case-related activities. (b)(3) 10 USC ± 424

(U//~~FOUO~~) The IRRG [ ] Contract Lead assisted Patty Cameresi, IRRG Chief, in completing an urgent request from OGC and Office of Security and Counterintelligence for [ ] (b)(3) 10 USC ± 424  
[ ] IRRG was able to complete the request and respond to OGC in less than 24 hours. (b)(3) 10 USC ± 424

(U//~~FOUO~~) IRRG Chief Patty Cameresi and the [ ] Analysts consulted with the NRO Office of General Counsel, the NRO Privacy & Civil Liberties Team, and attorneys from NRO Office of the Inspector General to discuss the Privacy Act-related ramifications of a request to the IRRG from another agency for a copy of records released by the IRRG to a Privacy Act requester, for that agency's use in an ongoing investigation and potential litigation matter. The consultations resulted [ ]

[ ] based on NRO's published System of Records

(b)(5)

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Notices (SORNs) and the corresponding Department of Defense Blanket Routine Uses of Privacy Act Systems records.

(U) The [ ] Analysts and the [ ] Contract Lead continued review of [ ] public response correspondence templates, with the aim of simplifying and, to the extent that it is practical, standardizing letter and email language used in responding to Privacy, FOIA, and MDR requesters. To date, the effort has resulted in several revisions and standardizations to ensure that IRRG public responses are clear, correct and consistent.

(b)(3) 10 USC <sup>1</sup> 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**27 FEBRUARY 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **02/13/15** – Thurs **02/19/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	10
FOIA	2
MDR	1
Prepub Review	7
PA	0
<b>Closed Cases</b>	2
FOIA	0
MDR	0
Prepub Review	2
PA	0
<b>Total Open Cases</b>	<b>148</b>
FOIA	66
MDR	14
Prepub Review	32
PA	36

(U) There were 11 new TIER actions opened and 2 TIER action closed during the time period for IRRG case-related activities.

(U//~~FOUO~~) The [ ] Contract Lead Analyst conferred with [ ] Staff Analyst [ ] on [ ] policy and procedure in dealing with certain kinds of 3<sup>rd</sup> party information that is often included in documents that are responsive to requests for information under the Privacy Act. After consultation with the NRO Privacy and Civil Liberties Program, [ ] (b)(3) 10 USC ± 424

[ ] compliance with DoD policy and practice, and consistent with OGA rationales and practices.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
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**27 FEBRUARY 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **02/20/15** – Thurs **02/26/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	16
FOIA	0
MDR	3
Prepub Review	13
PA	0
<b>Closed Cases</b>	24
FOIA	1
MDR	1
Prepub Review	18
PA	4
<b>Total Open Cases</b>	<b>140</b>
FOIA	65
MDR	16
Prepub Review	27
PA	32

(U) There were 19 new TIER actions opened and 32 TIER action closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**06 March 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **02/27/15** – Thurs **03/05/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	<b>31</b>
FOIA	14
MDR	0
Prepub Review	12
PA	5
 <b>Closed Cases</b>	 <b>16</b>
FOIA	1
MDR	2
Prepub Review	11
PA	2
 <b>Total Open Cases</b>	 <b>155</b>
FOIA	78
MDR	14
Prepub Review	28
PA	35

(U) There were 19 new TIER actions opened and 32 TIER action closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**20 March 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **03/06/15** – Thurs **03/19/15\*** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases*</b> (Includes Appeals)	43
FOIA	9
MDR	6
Prepub Review	26
PA	2
<b>Closed Cases*</b>	26
FOIA	2
MDR	0
Prepub Review	23
PA	1
<b>Total Open Cases*</b>	172
FOIA	85
MDR	20
Prepub Review	31
PA	36

(U) There were 38 new TIER actions opened and 34 TIER actions closed during the time period for IRRG case-related activities.\*

\* (U) Note: Statistics in this report cover two reporting weeks, to maintain continuity after system problems that prevented extraction of case statistics for last week's reporting period.

(U) The IRRG received a GED request for expedited prepublication review of a graphic slide to be included in an upcoming Signals Magazine feature of D/NRO. With the assistance of OCPA, OS&CI [ ] and SIGINT, the IRRG case an(b)(3) 10 USC ± 424 was able to provide approval for public release within four work days.

(U//~~FOUO~~) The IRRG [ ] Contract Lead, accompanied by new IRRG Production Manager [ ], briefed two members of the SED [ ] on processes and procedures for responding to IRRG taskings for records and/or information review resulting from public requests for information.

(b)(3) 10 USC ± 424

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(b)(3) 10 USC ± 424 UNCLASSIFIED//~~FOUO~~

(U) The IRRG [ ] Contract Lead provided updated slides for inclusion in the IMISO's Foundations of Information Management class, and presented the revised information in the 17 March session.

(b)(3) 10 USC ± 424

(U) The IRRG [ ] Contract Lead contacted [ ]

(b)(3) 10 USC ± 424

(U//~~FOUO~~) In preparation for response to a FOIA request for the **FY2013 NRO Congressional Budget Justification (CBJ)**, the IRRG case analyst [ ]

(b)(3) 10 USC ± 424

(U) The [ ] Contract Lead participated in a meeting about proposed changes to the NRO's public web presence relative to [ ] programs.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**27 March 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **03/20/15** – Thurs **03/26/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	18
FOIA	3
MDR	2
Prepub Review	12
PA	1
 <b>Closed Cases</b>	 16
FOIA	6
MDR	0
Prepub Review	8
PA	2
 <b>Total Open Cases</b>	 174
FOIA	82
MDR	22
Prepub Review	35
PA	35

(U) There were 25 new TIER actions opened and 13 TIER actions closed during the time period for IRRG case-related activities.

(U//~~FOUO~~) IRRG completed a very-short suspense Prepublication Review request for the Director, NRO Statement for the Record and Oral Testimony for the House Armed Services Committee (HASC). The IRRG received the request late in the day on 18 March, with a three-workday suspense. Despite the necessity for review inputs from several NRO components, the IRRG Case Analyst was able to complete the request and provide approval for public release in only two days.

(U) The IRRG Contract Leads met with IRRG staff management and the NRO [redacted] to discuss improvements and updates to the NRO on-line forms (b)(3) 10 USC ± 424 used by the public for submission of requests for information under the FOIA and the Privacy Act. The meeting also addressed the possibility of adding an on-line ability to submit requests for Mandatory Declassification Review under E.O. 13526. This effort is part of an overarching, ongoing effort by the IRRG to

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improve the functionality and organization of the NRO review and release program's public web presence (b)(3) 10 USC ± 424

(U) The [ ] Contract Lead accompanied IRRG Chief Patty Cameresi at the March FOIA Difficult Issues Forum (DIF) sponsored and hosted by ODNI. The DIF is a focused multi-agency open discussion of shared FOIA-related challenges, and regulatory/technological issues that impact agency FOIA programs. This session included discussions on: dealing with FOIA searches involving information on Intellipedia; the ongoing study into a common FOIA Portal for all Executive branch agencies; solutions to difficulties and delays that result from the ways in which interagency FOIA consults and referrals are processed; and policies/procedures for handling FOIA requests from foreign governments on behalf of their citizens.

~~(U//FOUO)~~ The [ ] Contract Lead compiled case materials and, with considerable assistance from IMSO Admin [ ] prepared a package for NRO Front Office review and PDDNRO signature, for NRO response to an Interagency Security Classification Appeals Panel inquiry regarding an NRO MDR case.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**03 April 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **03/27/15** – Thurs **04/02/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	15
FOIA	4
MDR	0
Prepub Review	11
PA	0
<b>Closed Cases</b>	18
FOIA	6
MDR	0
Prepub Review	9
PA	3
<b>Total Open Cases</b>	171
FOIA	80
MDR	22
Prepub Review	37
PA	32

(b)(3) 10 USC ± 424

(U) There were 12 new TIER actions opened and 18 TIER actions closed during the time period for IRRG case-related activities.

(U//~~FOUO~~) Chief, IRRG, the IRRG Production Manager, and the [redacted] Contract Lead [redacted]

(b)(3) 10 USC ± 424

a FOIA request for the 2016

NRO Congressional Budget Justification Book (CBJB). The meeting focused on

(b)(3) 10 USC ± 424

(b)(5)

(U) The [redacted] Contract Lead proposed a reallocation of resources shifting administration of Mandatory Declassification Review (MDR) requests from the [redacted] to the [redacted]. This would, with rare exceptions, place the entire receipt-to-response MDR process within the [redacted] focusing the administration of all

(b)(3) 10 USC ± 424

(b)(3) 10 USC ± 424

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(b)(3) 10 USC <sup>+</sup> 424

declassification matters within one functional element, and enabling the  to concentrate efforts on the DoD-mandated reduction of FOIA backlogs and the timely administration of prepublication review requests.

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GRIDIRON FOIA/IRRG Team  
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**10 April 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **04/03/15** – Thurs **04/09/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	17
FOIA	3
MDR	0
Prepub Review	14
PA	0
 <b>Closed Cases</b>	 15
FOIA	2
MDR	2
Prepub Review	11
PA	0
 <b>Total Open Cases</b>	 173
FOIA	81
MDR	20
Prepub Review	40
PA	32

(U) There were 19 new TIER actions opened and 18 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
 Weekly Activity Report Inputs  
**10 April 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **04/03/15** – Thurs **04/09/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	17
FOIA	3
MDR	0
Prepub Review	14
PA	0
<b>Closed Cases</b>	15
FOIA	2
MDR	2
Prepub Review	11
PA	0
<b>Total Open Cases</b>	<b>173</b>
FOIA	81
MDR	20
Prepub Review	40
PA	32

(U) There were 19 new TIER actions opened and 18 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
 Weekly Activity Report Inputs  
**23 April 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **04/17/15** – Thurs **04/23/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	17
FOIA	5
MDR	1
Prepub Review	10
PA	1
<b>Closed Cases</b>	24
FOIA	4
MDR	1
Prepub Review	14
PA	5
<b>Total Open Cases</b>	<b>174</b>
FOIA	85
MDR	22
Prepub Review	37
PA	30

(U) There were 13 new TIER actions opened and 22 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**30 April 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **04/24/15** – Thurs **04/30/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	16
FOIA	2
MDR	0
Prepub Review	13
PA	1
 <b>Closed Cases</b>	 23
FOIA	2
MDR	2
Prepub Review	18
PA	1
 <b>Total Open Cases</b>	 167
FOIA	85
MDR	20
Prepub Review	32
PA	30

(U) There were 20 new TIER actions opened and 22 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
 Weekly Activity Report Inputs  
**7 April 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **05/1/15** – Thurs **05/7/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	25
FOIA	2
MDR	1
Prepub Review	18
PA	4
<b>Closed Cases</b>	17
FOIA	3
MDR	1
Prepub Review	8
PA	5
<b>Total Open Cases</b>	<b>175</b>
FOIA	84
MDR	20
Prepub Review	42
PA	29

(U) There were 23 new TIER actions opened and 19 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**14 May 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **05/8/15** – Thurs **05/14/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	8
FOIA	3
MDR	1
Prepub Review	3
PA	1
 <b>Closed Cases</b>	 26
FOIA	3
MDR	4
Prepub Review	17
PA	2
 <b>Total Open Cases</b>	 157
FOIA	84
MDR	17
Prepub Review	28
PA	28

(U) There were 8 new TIER actions opened and 23 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**21 May 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **05/15/15** – Thurs **05/21/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	13
FOIA	0
MDR	1
Prepub Review	11
PA	1
 <b>Closed Cases</b>	 21
FOIA	5
MDR	1
Prepub Review	14
PA	1
 <b>Total Open Cases</b>	 96
FOIA	48
MDR	10
Prepub Review	17
PA	21

(U) There were 13 new TIER actions opened and 28 TIER actions closed during the time period for IRRG case-related activities. A recent audit was done and numbers reflect the most current case load.

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GRIDIRON FOIA/IRRG Team  
 Weekly Activity Report Inputs  
**28 May 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **05/22/15** – Thurs **05/28/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	<b>18</b>
FOIA	3
MDR	0
Prepub Review	15
PA	0
<b>Closed Cases</b>	<b>15</b>
FOIA	3
MDR	1
Prepub Review	7
PA	4
<b>Total Open Cases</b>	<b>98</b>
FOIA	48
MDR	8
Prepub Review	25
PA	17

(U) There were 15 new TIER actions opened and 12 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**11 June 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **06/05/15** – Thurs **06/11/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	14
FOIA	2
MDR	0
Prepub Review	12
PA	0
 <b>Closed Cases</b>	 20
FOIA	1
MDR	0
Prepub Review	19
PA	0
 <b>Total Open Cases</b>	 106
FOIA	48
MDR	9
Prepub Review	30
PA	19

(U) There were 15 new TIER actions opened and 22 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**19 June 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **06/12/15** – Thurs **06/18/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	17
FOIA	2
MDR	2
Prepub Review	11
PA	2
 <b>Closed Cases</b>	 16
FOIA	3
MDR	3
Prepub Review	10
PA	0
 <b>Total Open Cases</b>	 107
FOIA	47
MDR	8
Prepub Review	31
PA	21

(U) There were 14 new TIER actions opened and 11 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**26 June 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **06/19/15** – Thurs **06/25/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	14
FOIA	1
MDR	1
Prepub Review	12
PA	0
<b>Closed Cases</b>	10
FOIA	2
MDR	1
Prepub Review	2
PA	5
<b>Total Open Cases</b>	<b>111</b>
FOIA	46
MDR	8
Prepub Review	41
PA	16

(b)(3) 10 USC ± 424

(U) There were 16 new TIER actions opened and 11 TIER actions closed during the time period for IRRG case-related activities.

(U) The [ ] Contract Lead accompanied Chief, IRRG, to the June 22 session of the ODNI-sponsored IC FOIA Difficult Issues Forum (DIF). The main focus of this session was to provide an overview of *Inteldocs* capabilities and functions and their potential application in streamlining FOIA consultation requests among IC agencies.

(U) The IRRG assisted NRO Office of General Counsel and the Mission Integration Directorate [ ]

(b)(3) 10 USC ± 424

(U) The IRRG Prepublication Review team received a last-minute request for review of a PowerPoint presentation for use by Director, NRO, at the 2015

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GEOINT conference. With assistance from NRO Security [REDACTED] IRRG was (b)(3) 10 USC + 424 to provide approval for public release (with minor changes) in less than 8 hours.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**02 July 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **06/26/15** – Wednesday **07/01/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	14
FOIA	1
MDR	0
Prepub Review	7
PA	6
 <b>Closed Cases</b>	 25
FOIA	2
MDR	0
Prepub Review	22
PA	1
 <b>Total Open Cases</b>	 100
FOIA	45
MDR	8
Prepub Review	26
PA	21

(U) There were 16 new TIER actions opened and 27 TIER actions closed during the time period for IRRG case-related activities.

(U) The IRRG assisted NRO Office of General Counsel [REDACTED] (b)(3) 10 USC ± 424  
[REDACTED] litigation matter.

(U) The IRRG completed several “rush” prepublication review requests for information to be utilized in the 2015 GEOINT conference and NRO Family Day. IRRG is continuing its efforts to remind customers to allow sufficient time for review of information for use in events that are known and scheduled far in advance.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**09 July 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **07/02/15** – Thursday **07/09/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	14
FOIA	2
MDR	0
Prepub Review	11
PA	1
 <b>Closed Cases</b>	 23
FOIA	3
MDR	0
Prepub Review	20
PA	0
 <b>Total Open Cases</b>	 91
FOIA	44
MDR	8
Prepub Review	17
PA	22

(U) There were 14 new TIER actions opened and 33 TIER actions closed during the time period for IRRG case-related activities. (b)(3) 10 USC ± 424

(U//~~FOUO~~) Chief, IRRG and the [redacted] lead participated in a meeting with representatives from the NRO Office of the Inspector General, the Director's Security Staff, and NRO General Counsel, [redacted]

(b)(3) 10 USC ± 424  
(b)(5)

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(U//~~FOUO~~) Chief, IRRG and the [ ] lead met with NRO General Counsel Lisa Miller; representatives from MID [ ] & MID [ ] the Director's Security Staff, the Office of Contracts; and attorneys from the Department of Justice to discuss [ ]

(b)(3) 10 USC ± 424  
(b)(5)

(U) IRRG responded to an email from an NSA Privacy Act request case processor, inquiring about public release of NRO persons' names. IRRG provided guidance on customary NRO policies and related legal justifications, and volunteered to take a look at the small set of documents in question. Because this was a simple, straightforward case, IRRG was able to provide a definitive answer to the NSA questions, specifically identify the NRO information that required protection, and enable movement toward a more timely response to the requester without the minimum 1 week to 1 month delay that would have likely resulted had we arbitrarily required a "formal" consultation request. The "quick solution" in this case was appropriate, and the email exchange provides both agencies with sufficient evidence of adequate and proper review of equities by the actual information owners prior to release determination.

(U) The [ ] Lead assisted IRRG Production Manager [ ] by identifying potential source authority documents for use in modeling enhancements and updated being considered for IRRG governance documents.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**17 July 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **07/10/15** – Thursday **07/16/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	21
FOIA	1
MDR	2
Prepub Review	18
PA	0
<b>Closed Cases</b>	12
FOIA	3
MDR	2
Prepub Review	6
PA	1
<b>Total Open Cases</b>	<b>100</b>
FOIA	42
MDR	8
Prepub Review	29
PA	21

(U) There were 21 new TIER actions opened and 9 TIER actions closed during the time period for IRRG case-related activities.

(U) IRRG completed review of 70 pages of documentation in support of litigation.

IRRG also consulted

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**24 July 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **07/17/15** – Thursday **07/23/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	14
FOIA	2
MDR	0
Prepub Review	9
PA	3
 <b>Closed Cases</b>	 11
FOIA	1
MDR	1
Prepub Review	8
PA	1
 <b>Total Open Cases</b>	 103
FOIA	43
MDR	7
Prepub Review	30
PA	23

(U) There were 13 new TIER actions opened and 10 TIER actions closed during the time period for IRRG case-related activities.

(U) The  Contract Lead briefed the “Beyond Disposition” portion of the NRO Foundations of Information Management class, providing a high-level summary of Program Records Officers’ roles and responsibilities with regard to the FOIA and Automatic Declassification and Mandatory Declassification Review provisions of E.O. 13526.

(b)(3) 10 USC <sup>±</sup> 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**31 July 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **07/24/15** – Thursday **07/30/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	14
FOIA	2
MDR	0
Prepub Review	11
PA	1
 <b>Closed Cases</b>	 22
FOIA	0
MDR	0
Prepub Review	18
PA	4
 <b>Total Open Cases</b>	 95
FOIA	45
MDR	7
Prepub Review	23
PA	20

(U) There were 14 new TIER actions opened and 26 TIER actions closed during the time period for IRRG case-related activities.

(U) The  reviewed and redacted 76 pages of documentation for litigation support.

(b)(3) 10 USC  $\pm$  424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**7 August 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **07/31/15** – Thursday **08/06/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	25
FOIA	2
MDR	1
Prepub Review	20
PA	2
 <b>Closed Cases</b>	 22
FOIA	4
MDR	1
Prepub Review	6
PA	1
 <b>Total Open Cases</b>	 108
FOIA	43
MDR	7
Prepub Review	37
PA	21

(b)(3) 10 USC ± 424

(U) There were 25 new TIER actions opened and 7 TIER actions closed during the time period for IRRG case-related activities.

(U) In the course of an email exchange between IRRG Production Manager [REDACTED] and frequent FOIA/MDR requester Michael Ravnitzky, Mr. Ravnitzky provided positive feedback on our review and release operations: "NRO has a fine FOIA/MDR program."

(U) IRRG assisted NRO Office of Contracts in providing copies of FOIA-released contract-related documents, for their use in administration of a contractor claim against the NRO.

(U) The IRRG completed and closed the NRO's oldest FOIA case, dating from October 2008. The completion of the case was delayed due to long-outstanding consultation requests to other agencies.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**14 August 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **08/07/15** – Thursday **08/13/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	13
FOIA	0
MDR	0
Prepub Review	11
PA	2
<b>Closed Cases</b>	25
FOIA	2
MDR	0
Prepub Review	23
PA	0
<b>Total Open Cases</b>	96
FOIA	41
MDR	7
Prepub Review	25
PA	23

(U) There were 16 new TIER actions opened and 28 TIER actions closed during the time period for IRRG case-related activities. (b)(3) 10 USC ± 424

(U) [ ] provided advance notification to three FOIA requesters in response to their requests for the “History of the Manned Orbiting Laboratory”, informing them that the SDR-treated document is posted on the NRO’s public web site as of 14 August. As FOIA requesters have a right to receive responsive documents with specific exemption codes marked at individual redaction sites (not included as part of an SDR-treatment), the requesters have been allowed 10 days to request a FOIA-marked copy before we close their FOIA cases. (b)(3) 10 USC ± 424

(U) The [ ] in coordination with MID [ ] [ ] (b)(3) 10 USC ± 424

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we are obligated to provide review of documents in accordance with timelines set by the court.

(U) The [ ] Lead provided inputs to Chief, IRRG, on proposed revisions to the NRO SORN for FOIA and PA records.

(U) The [ ] Lead submitted a brief PowerPoint presentation for the upcoming IMSO off-site, providing a high-level overview of [ ] functions, challenges, and accomplishments.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**20 August 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **08/14/15** – Thursday **08/20/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	10
FOIA	0
MDR	0
Prepub Review	9
PA	1
 <b>Closed Cases</b>	 15
FOIA	1
MDR	0
Prepub Review	14
PA	0
 <b>Total Open Cases</b>	 91
FOIA	40
MDR	7
Prepub Review	20
PA	24

(U) There were 10 new TIER actions opened and 18 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**27 August 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **08/21/15** – Thursday **08/27/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	15
FOIA	4
MDR	1
Prepub Review	7
PA	3
 <b>Closed Cases</b>	 24
FOIA	5
MDR	1
Prepub Review	13
PA	5
 <b>Total Open Cases</b>	 82
FOIA	39
MDR	7
Prepub Review	14
PA	22

(U) There were 12 new TIER actions opened and 17 TIER actions closed during the time period for IRRG case-related activities. (b)(3) 10 USC ± 424

(U) The [ ] Lead briefed the “Beyond Disposition” segment of the Foundations of Information Management class, providing an overview of the importance of good information management practices in supporting NRO’s ability to comply with Executive Order and statutory requirements regarding information review and release.

(U) The [ ] closed another case from the “10 oldest” list reported to the Defense Freedom of Information Policy Office in the NRO’s FY14 FOIA report, after receipt of a long-awaited consultation response from another agency.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**03 September 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **08/28/15** – Thursday **09/03/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	12
FOIA	0
MDR	1
Prepub Review	10
PA	1
 <b>Closed Cases</b>	 10
FOIA	1
MDR	0
Prepub Review	7
PA	2
 <b>Total Open Cases</b>	 84
FOIA	38
MDR	8
Prepub Review	17
PA	21

(U) There were 12 new TIER actions opened and 10 TIER actions closed during the time period for IRRG case-related activities.

(U) The  reviewed 30 pages of information in support of a contractual requirement for an industry partner to submit contract-related documentation for NRO review prior to submission to the court in a litigation matter.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
 Weekly Activity Report Inputs  
**11 September 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **09/04/15** – Thursday **09/10/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	13
FOIA	1
MDR	0
Prepub Review	9
PA	3
<b>Closed Cases</b>	8
FOIA	1
MDR	0
Prepub Review	7
PA	0
<b>Total Open Cases</b>	<b>89</b>
FOIA	38
MDR	8
Prepub Review	19
PA	24

(U) There were 10 new TIER actions opened and 8 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**17 September 2015****Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **09/11/15** – Thursday **09/17/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	12
FOIA	0
MDR	0
Prepub Review	12
PA	0
<b>Closed Cases</b>	8
FOIA	0
MDR	0
Prepub Review	8
PA	0
<b>Total Open Cases</b>	<b>88</b>
FOIA	36
MDR	7
Prepub Review	21
PA	24

(U) There were 12 new TIER actions opened and 8 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**25 September 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **09/18/15** – Thursday **09/24/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	23
FOIA	3
MDR	1
Prepub Review	17
PA	2
 <b>Closed Cases</b>	 15
FOIA	2
MDR	1
Prepub Review	11
PA	1
 <b>Total Open Cases</b>	 96
FOIA	37
MDR	7
Prepub Review	27
PA	25

(U) There were 20 new TIER actions opened and 14 TIER actions closed during the time period for IRRG case-related activities.

(U) The IRRG was included, along with NRO Security, the OP&S [REDACTED] (b)(3) 10 USC ± 424 [REDACTED] Media Services, and ADF teams, in a note of appreciation from OCPA for assistance in approving public release of images for various public affairs/recruitment uses by NRO and ODNI:

*"There were many involved to fulfill the request by ODNI Office of Corporate Communications for photos and each of you provided a great amount of assistance to make sure the NRO was able to deliver a strategic message that will resonate. Thank you for that support. You've made a difference."*

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**02 October 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **09/25/15** – Thursday **10/01/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	10
FOIA	3
MDR	1
Prepub Review	6
PA	0

<b>Closed Cases</b>	19
FOIA	2
MDR	2
Prepub Review	13
PA	2

<b>Total Open Cases</b>	87
FOIA	38
MDR	6
Prepub Review	20
PA	23

(b)(3) 10 USC § 424

(U) There were 10 new TIER actions opened and 19 TIER actions closed during the time period for IRRG case-related activities.

(U) An IRRG [ ] Analyst received a note of thanks from AS&T, in appreciation of prompt processing and coordination with CIA PRB on a short-suspense prepublication review request for a biographical brief on a former AS&T Director: *"Thank you so much for helping me work this. You are the best."*

(U) The IRRG [ ] lead compiled information for IMSO response to a COMM TIER action on "ageing" open TIER actions.

(U) THE IRRG [ ] lead completed a final QC check on the proposed NRO response to a CIA Mandatory Declassification Review consultation request on a voluminous Agency component history document.

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(b)(3) 10 USC ± 424 UNCLASSIFIED

(U) The IRRG  Lead provided input to Chief, IRRG in preparation of a response to OCPA regarding the necessity and/or propriety of special notifications to external entities in connection with the upcoming NRO release of declassified information on the Manned Orbiting Laboratory.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**08 October 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **10/02/15** – Thursday **10/08/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	10
FOIA	2
MDR	1
Prepub Review	7
PA	0
 <b>Closed Cases</b>	 15
FOIA	4
MDR	1
Prepub Review	10
PA	0
 <b>Total Open Cases</b>	 82
FOIA	36
MDR	6
Prepub Review	17
PA	23

(U) There were 11 new TIER actions opened and 14 TIER actions closed during the time period for IRRG case-related activities.

(U) After a lengthy delay awaiting consultation response from another agency on the last two (of 65) documents, the IRRG was able to complete a final response and close the NRO's oldest FOIA case, dating from June of 2009. The request was for NRO Memorandums of Understanding with other agencies dating from 2003 to 2009. (b)(3) 10 USC ± 424

(U) The [redacted] Lead, with assistance from NRO Security [redacted] (b)(3) 10 USC ± 424

[redacted]

(U) The IRRG experienced a failure in the ARTT (the tracking tool for FOIA, Privacy Act and Mandatory Declassification Review requests) that prevented

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assignment of unique, sequential case numbers for new FY16 requests. The Help Desk and Media Services responded quickly to resolve the issue.

(U) The IRRG, [ ] Team Lead and the IRRG Production Manager participated in IMT's training for [ ] search functions. While IRRG will c(b)(3) 10 USC ± 424 rely on [ ] for detailed searches, this training (and access to the application, also provided by IMT) will assist in preliminary case processing by allowing IRRG to assess search viability for some requests and, for cases involving retired records, enabling better estimation of potential search time and response volume for planning purposes and for requester fee estimate notifications.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**15 October 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **10/09/15** – Thursday **10/15/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	10
FOIA	0
MDR	2
Prepub Review	6
PA	2
<b>Closed Cases</b>	6
FOIA	0
MDR	1
Prepub Review	5
PA	0
<b>Total Open Cases</b>	<b>86</b>
FOIA	36
MDR	7
Prepub Review	18
PA	25

(b)(3) 10 USC ± 424

(U) There were 7 new TIER actions opened and 6 TIER actions closed during the time period for IRRG case-related activities.

(b)(3) 10 USC ± 424

(U) The [ ] Lead accompanied IRRG Production Manager [ ] at the quarterly NRO Classification Management Working Group Meeting. Topics most pertinent to IRRG included NRO Security's upcoming [ ]

(b)(3) 10 USC ± 424

(U) The [ ] Lead, with assistance from NRO Security, [ ]

(b)(3) 10 USC ± 424

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**22 October 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **10/16/15** – Thursday **10/22/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	9
FOIA	2
MDR	0
Prepub Review	7
PA	0
<b>Closed Cases</b>	6
FOIA	1
MDR	0
Prepub Review	5
PA	0
<b>Total Open Cases</b>	<b>89</b>
FOIA	37
MDR	7
Prepub Review	20
PA	25

(U) There were 8 new TIER actions opened and 9 TIER actions closed during the time period for IRRG case-related activities. (b)(3) 10 USC ± 424

(U) The [ ] Lead accompanied IRRG Production Manager [ ] at the quarterly NRO Classification Management Working Group Meeting. Topics most pertinent to IRRG included NRO Security's upcoming [ ] (b)(3) 10 USC ± 424

[ ] (This was included in last week's report, but did not make its way to IMSO staff management for reporting purposes.)

(U) The [ ] Lead, with assistance from NRO Security, [ ] (b)(3) 10 USC ± 424

[ ] (b)(3) 10 USC ± 424

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(b)(3) 10 USC ± 424

(U) The [ ] Lead, after consultation with NRO Security, [ ] (b)(3) 10 USC ± 424  
[ ] responded to an NRO OGC request for assistance in  
answering a question from the [ ]

(b)(3) 10 USC ± 424  
(b)(5)

(b)(3) 10 USC ± 424

(U) IRRG assisted OGC and MID [ ] by locating and providing clean copies of various documents that have been reviewed and treated by IRRG in litigation support over the past several months. The requested documents were embedded in larger files that had been processed by IRRG, and not immediately identifiable. IRRG was able to locate and extract the specific information needed and provide the untreated documents to MID [ ]

(U) The IRRG [ ] attended the semi-annual FOIA Officers' Information Day sponsored and hosted by ODNI. The briefs presented included a review of recent significant FOIA litigation; equity recognition briefs by NRO, Army Intelligence and Security Command and NGA; an overview of the DoD FOIA program; and an ODNI summary of recommended best practices for interagency consultations and referrals.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**30 October 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **10/23/15** – Thursday **10/29/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	19
FOIA	4
MDR	1
Prepub Review	9
PA	5
<b>Closed Cases</b>	20
FOIA	3
MDR	2
Prepub Review	12
PA	3
<b>Total Open Cases</b>	88
FOIA	38
MDR	6
Prepub Review	17
PA	27

(b)(3) 10 USC ± 424

(U) There were 16 new TIER actions opened and 14 TIER actions closed during the time period for IRRG case-related activities.

(U) The [ ] Lead completed and submitted the NRO's FY15 Annual FOIA Report to the Defense Freedom of Information Policy Office. The IRRG achieved a 17% reduction in the FOIA case backlog compared to FY14, and reduced the number of pending appeal cases from five to one.

(U) IRRG coordinated with IMINT [ ] to respond to classification and releasability questions from OGC about [ ]

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**05 November 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **10/30/15** – Thursday **11/05/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	23
FOIA	2
MDR	5
Prepub Review	14
PA	2
 <b>Closed Cases</b>	 19
FOIA	2
MDR	1
Prepub Review	13
PA	3
 <b>Total Open Cases</b>	 92
FOIA	38
MDR	10
Prepub Review	18
PA	26

(U) There were 23 new TIER actions opened and 14 TIER actions closed during the time period for IRRG case-related activities.

(U) One of the two FOIA cases closed this week was the 2<sup>nd</sup> oldest open case from the NRO's FY 15 Annual FOIA report to DoD, originating on 23 February 2012. Like many cases that remain open over long periods, the responsive information in this case required review by multiple agencies prior to a final release determination.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**12 November 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **11/06/15** – Thursday **11/12/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	10
FOIA	2
MDR	1
Prepub Review	7
PA	0
<b>Closed Cases</b>	11
FOIA	2
MDR	0
Prepub Review	9
PA	0
<b>Total Open Cases</b>	<b>91</b>
FOIA	38
MDR	11
Prepub Review	16
PA	26

(U) There were 9 new TIER actions opened and 12 TIER actions closed during the time period for IRRG case-related activities.

(U) In response to three short-suspense requests from NRO Office of General Counsel.

(b)(3) 10 USC ± 424

IRRG was able to respond to each request in less than two hours. NRO Counsel sent a note of thanks for “unfailing IRRG support for unfailingly urgent OGC needs.”

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**20 November 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Thursday **11/13/15** – Thursday **11/19/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	12
FOIA	0
MDR	0
Prepub Review	10
PA	2
<b>Closed Cases</b>	23
FOIA	2
MDR	1
Prepub Review	20
PA	0
<b>Total Open Cases</b>	<b>80</b>
FOIA	36
MDR	10
Prepub Review	6
PA	28

(U) There were 11 new TIER actions opened and 22 TIER actions closed during the time period for IRRG case-related activities.

(U) IRRG received the following note from NRO Counsel, in reference to a litigation matter recently closed by the court: ***“IRRG’s prompt, thorough, expert prepublication classification review protected national security equities from unauthorized disclosure during this litigation, often on urgent deadlines.”*** IRRG served as the focal point for

(b)(3) 10 USC ± 424

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(b)(3) 10 USC ± 424 UNCLASSIFIED

(U) IRRG [ ] assisted OGC and NRO Office of Contracts in sanitizing 86 pages of documents to the "FOUO" level, for dissemination to another agency in a contract-related action.

(U) The IRRG [ ] Analysts participated in an initial training session in preparation for integration of the CADRE case management module into [ ] daily operations.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**03 December 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **11/20/15** – Thursday **12/03/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	31
FOIA	2
MDR	5
Prepub Review	22
PA	2
 <b>Closed Cases</b>	 15
FOIA	3
MDR	2
Prepub Review	9
PA	1
 <b>Total Open Cases</b>	 96
FOIA	35
MDR	13
Prepub Review	19
PA	29

(U) There were 29 new TIER actions opened and 13 TIER actions closed during the time period for IRRG case-related activities.

(U) The IRRG [ ] completed a short-suspense request from OCPA for prepublication review of a video to be included in a display at the NRO Holiday Party. The video highlights the airborne retrieval of Corona film buckets. The request for review was received in the IRRG on 1 December; with a prompt assist from the IRRG [ ] was able to approve the video for inclusion in the display at the 5 December event.

(b)(3) 10 USC ± 424

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GRIDIRON FOIA/IRRG Team  
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**11 December 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IART Case Statistics – Friday **12/04/15** – Thursday **12/11/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	24
FOIA	0
MDR	1
Prepub Review	19
PA	4
 <b>Closed Cases</b>	 17
FOIA	0
MDR	3
Prepub Review	14
PA	0
 <b>Total Open Cases</b>	 103
FOIA	35
MDR	11
Prepub Review	24
PA	33

(U) There were 24 new TIER actions opened and 18 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**18 December 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IRRG Case Statistics – Friday **12/11/15** – Thursday **12/17/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	14
FOIA	1
MDR	0
Prepub Review	11
PA	2
 <b>Closed Cases</b>	 15
FOIA	1
MDR	1
Prepub Review	13
PA	0
 <b>Total Open Cases</b>	 102
FOIA	35
MDR	10
Prepub Review	22
PA	35

(U) There were 16 new TIER actions opened and 17 TIER actions closed during the time period for IRRG case-related activities.

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GRIDIRON FOIA/IRRG Team  
Weekly Activity Report Inputs  
**31 December 2015**

**Information Review and Release Case Analyst Support**

(U) FOIA/IRRG Case Statistics – Friday **12/18/15** – Wednesday **12/30/15** (FOIA, PA, MDR, & Prepublication Review) (Government & Industry Partner Case Analyst work)

<b>New Cases</b> (Includes Appeals)	16
FOIA	1
MDR	0
Prepub Review	15
PA	0
<b>Closed Cases</b>	18
FOIA	1
MDR	1
Prepub Review	16
PA	0
<b>Total Open Cases</b>	<b>100</b>
FOIA	35
MDR	9
Prepub Review	21
PA	35

(U) There were 17 new TIER actions opened and 17 TIER actions closed during the time period for IRRG case-related activities.

(U) The IRRG analysts put in several hours of practice in a CADRE Case Management test environment in preparation for live launch on 4 January 2016.

(U) The IRRG, with assistance from NRO Security [redacted] reviewed, (b)(3) 10 USC § 424 treated, and applied appropriate classification markings to approximately 135 pages of documents for litigation support.

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