



WESTFIELDS INCIDENT

BEST COPY
AVAILABLE

6 NOVEMBER 1993



WESTFIELDS INCIDENT

PURPOSE

- EXPLAIN CHRONOLOGY OF EVENTS
- EXPLAIN FACTS OF CASE AS KNOWN TODAY
- EXPLAIN FOLLOW-UP ACTIONS TAKEN TO DATE



WESTFIELDS INCIDENT

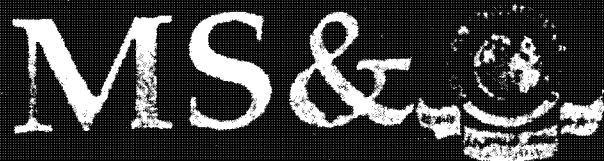
CHRONOLOGY

- Saturday, 6 Nov

2315	Received phone call at home from
2320	Notified D/MSO
2340	Notified

- Sunday, 7 Nov

0015-0400	Fact-finding at NRO HQS (D/MSO)
1500-1800	Additional fact finding at NRO HQS (D/MSO)



WESTFIELDS INCIDENT

CHRONOLOGY

- Monday 8 Nov

1530

*Established team of
review info flow to outside*

NRO/GC to

1600-1830

Established Westfields Incident Committee

- *D/MS&O*

-

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- *CISCO Reps*

- *Vance Reps*



WESTFIELD'S INCIDENT

CHRONOLOGY

- **Tuesday, 9 Nov**
All Day Conducted four briefings to affected population
- **Wednesday, 10 Nov**
Afternoon Continued briefing affected population
- **Next Week**
Continued briefing at



WESTFIELDS INCIDENT

FACTS

- On Saturday, 6 November 1993, between the hours of 1700 and 2345, Mr. Tina Ricca was shot and killed inside the Westfields Construction Trailer.
- Mr. Ricca's body was discovered by Vance and Facility Security Officer's.
- Fairfax County Police Department and Rescue Squad arrived on scene. Rescue Squad checked Mr. Ricca for vital signs but unsuccessful. FCPD took control of W/F Site at 2315 hours.



WESTFIELDS INCIDENT

FACTS

- WF Sigs returned to Rockwell at 2000 hours on Sunday, 7 November
- Investigation has determined:



WESTFIELDS INCIDENT

FACTS

-
-
- Cause of death due to gunshot wound
-
-



WESTFIELDS INCIDENT

ADDITIONAL SECURITY/SAFETY MEASURES

- All employees notified of incident and available facts
- Increased security at

-
-



WESTFIELD INCIDENT

ADDITIONAL SECURITY/SAFETY MEASURES

-
-
-
-
-



WESTFIELDS INCIDENT

• COUNSELING SERVICES AVAILABLE TO ALL

Office Location:

Phone:

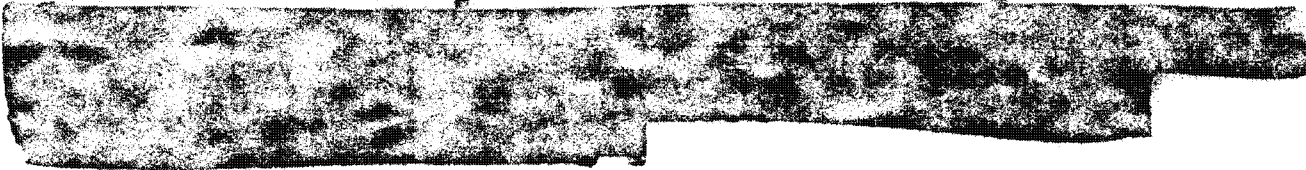
- AM Phone

- after 1 pm

- home

WESTFIELDS INCIDENT

FACTS

- On Saturday, 6 November 1993, between the hours of 2140 and 2245, Lt. Tina Ricca was shot and killed inside the Westfields Construction Trailer.
- Lt. Ricca's body was discovered by 
- Fairfax County Police Department and Rescue Squad called to the scene. Rescue Squad checked Lt. Ricca for vital signs but unsuccessful. FCPD took control of site at 2315 hours

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WESTFIELDS INCIDENT

FACTS

- Site returned to Rockwell at 2000 hours on Sunday
- Investigation has determined:

[REDACTED]

[REDACTED]

[REDACTED]

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WESTFIELDS INCIDENT

FACTS

[REDACTED]

[REDACTED]


**Cause of death due to
gunshot wound**

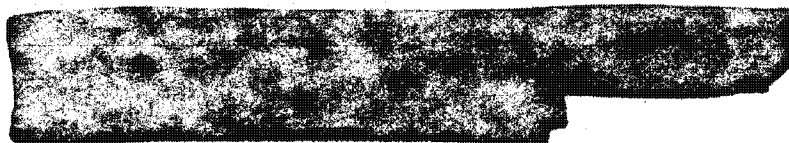
[REDACTED]

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WESTFIELDS INCIDENT

ADDITIONAL SECURITY MEASURES

- All employees notified of incident and available facts
- Increased security at 





- 

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WESTFIELDS INCIDENT

COUNSELING SERVICES

COUNSELING SERVICES AVAILABLE TO ALL

- [REDACTED]

Office Location:
(after 1pm) Phone:

[REDACTED]

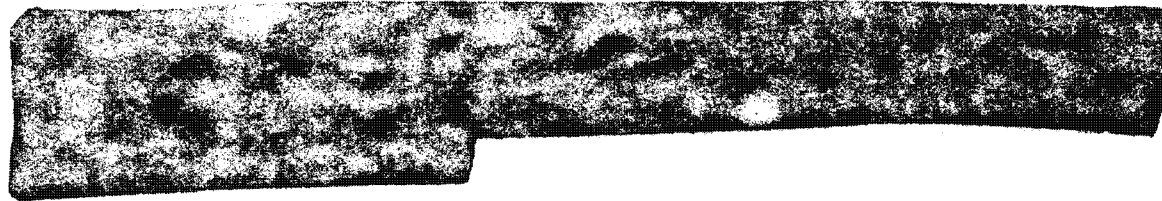
AM Phone:
Home Phone:

[REDACTED]

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WESTFIELDS INCIDENT

ADDITIONAL SECURITY MEASURES



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WESTFIELDS INCIDENT

ADDITIONAL SECURITY MEASURES

- [REDACTED]
[REDACTED]

- [REDACTED] WF [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

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Date: Sun, 7 Nov 93 18:26:44 -0500

From: [REDACTED]

To: [REDACTED]

Subject: INCIDENT AT THE WESTFIELDS CONSTRUCTION SITE

Cc: [REDACTED]

ON SATURDAY, 6 NOVEMBER 1993, VANCE SECURITY OFFICER, TINA RICCA, WAS SHOT AND KILLED WHILE ON DUTY AT THE WESTFIELDS CONSTRUCTION SITE. THE FAIRFAX COUNTY POLICE DEPARTMENT IS CONDUCTING A CRIMINAL INVESTIGATION OF THE INCIDENT.

TO DISSUADE SPECULATION AND LESSEN ANXIETY, FURTHER DETAILS WILL BE PROVIDED WHEN AVAILABLE.

YOU ARE REMINDED THAT ONLY VANCE INTERNATIONAL AND ROCKWELL/COLLINS INTERNATIONAL SERVICE CORPORATION (CISCO) HAVE AN UNCLASSIFIED AND PUBLICLY ACKNOWLEDGED RELATIONSHIP WITH THE WESTFIELDS SITE. THEREFORE, YOU MUST AVOID ANY COMMENT ABOUT WESTFIELDS OUTSIDE OF CLASSIFIED CHANNELS. IF YOU ARE QUESTIONED ABOUT THIS INCIDENT OUTSIDE OF CLASSIFIED CHANNELS, PLEASE CONTACT [REDACTED] CISCO COMMUNITY RELATIONS MANAGER, [REDACTED]

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Subsequent to the fatal shooting of Officer Tina Ricca at the Westfields compound on 6 November 1993, a meeting was held at 1500 hours in [REDACTED] with representatives from Management Services and Operations, General Counsel, External Relations, NRO Security Staff, [REDACTED] CI Staff, CISCO, and Vance International. [REDACTED]

[REDACTED] presided.

[REDACTED] began the meeting with a moment of silence for Officer Ricca. The purpose or the objectives of the meeting were then outlined and were as follows:

1. Reconstruct the events of the previous evening;
2. Draft internal and external statements to prevent/lessen "Rumor Mill";
3. Identify collective actions of Government and Contractors to be taken over the next 3-5 days;

In an attempt to reconstruct the events of 6 November 1993, the following individuals recounted their previously documented experiences:

Officer [REDACTED] - Vance Security Officer
 Mr. [REDACTED] - Facility Duty Officer
 Mr. [REDACTED] - CISCO Operations Manager

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~~SECRET~~

Mr. [REDACTED] - CISCO Community Relations Manager
Mr. [REDACTED] - Vice President, Vance International

Following the accounts of events, attention turned toward the second and third objectives of the meeting; internal and external statements and identification of collective actions. Action items resulting from discussion of these objectives are provided below.

ACTION ITEMS

1. Issuance of initial internal (NRO-wide) notice regarding incident - MS&O/SS
2. Issuance of initial external notice by Rockwell for Westfields contractors - MS&O/SS and Rockwell
3. Creation of consistent Vance and CISCO external statements for press and outside inquiries - CISCO and Vance
4. Subsequent internal messages addressing the incident - [REDACTED]
5. Notify [REDACTED]

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6. Obtain counseling services for CISCO, Vance, and NRO employees - D/MS&O and Vance

7. Assign Vance Officer to cover [REDACTED] facility on the day shift during the week - Vance

8. Schedule meeting in [REDACTED] Auditorium for Vance employees - CISCO and Vance

9. [REDACTED]

-CISCO and MS&O/SS

10. Conduct 100% badge check at Westfields Construction Site on 8 November - Vance

11. Notify all government workers at the Westfields Site to report to another facility on 8 November - [REDACTED]

12. [REDACTED]

CISCO

13. Check equipment Used by Vance Officers - Vance

14. [REDACTED]

- CISCO

15. [REDACTED]

- Vance

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16. [REDACTED]

17. Upon return of the site from FCPD, conduct site check to determine extent of damage and missing items - D/MS&O, [REDACTED] and CISCO

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~~SECRET~~

Date: Sun, 7 Nov 93 18:26:44 -0500

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Cc: [REDACTED]

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[REDACTED]

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SECRET

Date: Wed, 10 Nov 93 20:24:41 EST

From: [REDACTED]

To: [REDACTED]

Subject: Westfields Incident Briefings

Westfields



PLEASE READ.

[REDACTED]

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A
P-1

On Monday, 15 November and Wednesday, 17 November, MS&O will conduct informational briefings on the Westfields Shooting Incident at the following locations and times:

Monday, 15 November:

[REDACTED]
0900

[REDACTED]
1100, 1300, and 1500

Wednesday, 17 November:

[REDACTED]
0900

All [REDACTED] personnel are encouraged to attend.

Due to time constraints, briefings will not be held at the [REDACTED] tenants are, however, encouraged to attend one of the scheduled briefings.

Should you have any questions regarding this message, please contact [REDACTED]

[REDACTED]

J

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Date: Wed, 10 Nov 93 20:34:16 EST

From: [REDACTED]

To: [REDACTED]

Subject: Westfields Incident Rumor Hotline

In response to the tragic incident at Westfields on Saturday night, 6 November 1993, MS&O has established a "rumor hotline" to curtail the spread of false information. You can access the hotline by calling [REDACTED] and asking for [REDACTED]

Thank you for your cooperation and patience during this difficult time and please be assured that your personal safety continues to be our primary concern.

[REDACTED]

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In response to the tragic incident at Westfields on Saturday night, please be advised that we are doing everything possible to ensure your personal safety. This includes the review of existing security procedures; implementation of security enhancements wherever possible; and establishment of a "rumor hotline" to curtail the spread of false information. In the latter regard, you can access the hotline by calling [REDACTED] and asking for [REDACTED]
[REDACTED]

Thank you for your cooperation and patience during this difficult time and, once again, please be assured that your personal safety continues to be our primary concern.

[REDACTED]

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20 December 1993

TO: File
FROM: [REDACTED]
SUBJECT: Release of Information
REFERENCE: Police Investigation of Ricca Case

This memorandum is to record the release of certain non-classified information to [REDACTED] with regard to the Ricca homicide case investigation. I released the following documents after consultation with the general counsel and the MS&O [REDACTED]

0 One copy of the investigation [REDACTED] including the incident reports associated with that case.

0 A copy of a memorandum from [REDACTED] concerning the status of the file server in the Westfields trailer on November 8, 1993.

0 [REDACTED]

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Date: Wed, 12 Jan 94 15:02:00 EST

From: [REDACTED]

To: [REDACTED]

Subject: WIC Info

Cc: [REDACTED]

~~SECRET~~

WIC members:

FYI:

Vance Uniformed Security [REDACTED]

[REDACTED] All issues were favorably resolved.

On 7 January, [REDACTED]

Next WIC Meeting is 25 January at 1300, Rm [REDACTED] Please mark your calendars accordingly.

Action Items will be disseminated NLT 17 January.

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Date: Fri, 14 Jan 94 13:21:19 EST

From: [REDACTED]

To: [REDACTED]

Subject: Westfields Shooting

[REDACTED]

You may have already gotten a copy of this from one of the other addresses or been contacted. I was advised that the article referred to in these messages was faxed to you in [REDACTED] I also have a copy. Let me know if you want any action taken. Thanks!!

Begin forwarded message:

Date: Fri, 14 Jan 94 09:21:03 -0500

From: [REDACTED]

To: [REDACTED]

Subject: Westfields Shooting

Cc: [REDACTED]

[REDACTED]

**Please forward these two E-Mails to Chairman and Membership of
Westfields Incident Committee. Many thanks.**

Begin forwarded message:

Date: Fri, 14 Jan 94 07:36:18 -0500

From: [REDACTED]

To: [REDACTED]

Subject: Westfields Shooting

Cc: [REDACTED]

Info for All:

As most probably know the local paper, the Centre View, carried an article on the death of Tina Ricca back in November 1993. The article covers the anguish the family and her father are going through and makes mention of the fathers plans to see legal council to get as much information for him, because "I think (she was killed) because of something going on out there."

Since the meeting on the 7th of Nov, I have not followed the events surrounding the shooting at all, and don't know what the FCPD or CISCO have learned about the

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circumstances, however, it would seem both reasonable, prudent and the decent thing to do, to inform the father about anything that Vance or CISCO knows that might ease his mind. Subject of course to Gen Counsel, and security review.

Does anyone have an action to help Vance and CISCO draft a response to the probable Family Inquiry? Do we know when it will/has occurred? This would seem to be a case where "openness" is the right response to any reasonable request.

[REDACTED]

Begin forwarded message:

Date: Fri, 14 Jan 94 08:19:24 -0500

From: [REDACTED]

To: [REDACTED]

Subject: Re: Westfields Shooting

Cc: [REDACTED]

[REDACTED]

I agree that someone should be keeping the family advised. I would think her employer, Vance Security, would be the appropriate organization. They should, however, coordinate with Fairfax Police on what they tell them to make sure they are not seen as possibly adversely impacting the investigation.

When all is said and done, however, Vance is, in my opinion, still likely to be the subject of a civil action.

[REDACTED]

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From: [REDACTED]
Date: Wed, 10 Aug 94 14:31:24 -0400
To: [REDACTED]
Subject: Response to Westfields Incident
Cc: [REDACTED]

Begin draft quote:

" There is an ongoing criminal investigation being conducted by the Fairfax County Police Department. Please direct inquiries to Fairfax County Police Department-Public Information Office. Telephone: 703-246-2253." End draft quote.

MS&O has verified this point of contact with FCPD which is already receiving calls re the Westfields homicide. Expected FCPD response is: "This is an ongoing investigation and FCPD is still pursuing leads."

For cc. addreses. NRO ER has been asked by CIA OPA for guidance re response to question about the homicide.

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NATIONAL RECONNAISSANCE OFFICE
1040 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-1040

February 9, 1995

Fairfax County Police Department
10600 Page Avenue
Fairfax, VA 22030
Attn: E. E. Mahaffee, Lieutenant

Dear Lieutenant Mahafee

This is in response to your letter to Mr. Jeffrey Harris, dated December 29, 1994, requesting that all copies of any documents, in the possession of the National Reconnaissance Office (NRO), written by [REDACTED], be sent to you.

It is the policy of the NRO to cooperate fully with local and state agencies. We have a particular interest in the homicide at the Westfields construction complex, since the victim was an employee of one of our contractors. We hope that your investigation will successfully identify the individual(s) responsible.

We have identified one copy each of three documents that we had previously turned over to your investigators that were written by [REDACTED]. Per your request, we are enclosing those documents. No other copies of these records are in the possession of the NRO.

If you have any further questions regarding these records please contact Mary Jo Kingsely on 703/892-0147.

Sincerely,



Patricia O. Casey
Director, External Relations

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Westfields Incident Message

Following Sunday's meeting, a smaller group convened and among topics discussed, it was debated whether a message should go out on security enhancement. Concern was expressed that the message might increase anxiety in the population, rather than reduce it. This was countered by the concern that no response might give the impression that we are not taking the incident seriously enough. In your words, a "damned if you do, damned if you don't" situation.

I propose a middle ground approach. Specifically, I suggest that we send out a message that addresses the topic in a generic way, without including details that might cause an overreaction, such as the availability of Vance Officers for personal safety escorts. If we elect to broach the topic of personal safety escorts, I believe that we should do so in a separate message that does not associate safety escorts with the Westfields incident.

The following draft message is provided for review and approval:

Westfields



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