WESTFIELDS INCIDENT

6 NOVEMBER 1993
PURPOSE

- EXPLAIN CHRONOLOGY OF EVENTS
- EXPLAIN FACTS OF CASE AS KNOWN TODAY
- EXPLAIN FOLLOW-UP ACTIONS TAKEN TO DATE
CHRONOLOGY

- **Saturday, 6 Nov**
  
  2315       Received phone call at home from
  2320       Notified D/MSO
  2340       Notified

- **Sunday, 7 Nov**
  
  0015-0400  Fact-finding at NRO HQS (D/MSO)
  1500-1800  Additional fact finding at NRO HQS (D/MSO)
CHRONOLOGY

- **Monday & Tuesday**
  - 1530 Established team of NRO/GC to review info flow to outside
  - 1600-1830 Established Westfields Incident Committee
    - D/MS&O
    - Cisco Reps
    - Vance Reps
CHRONOLOGY

- **Tuesday, 4 Nov**
  - *All Day* Conducted four briefings to affected population
- **Wednesday, 5 Nov**
  - *Afternoon* Continued briefing affected population
- **Next Week**
  - Continued briefing at
FACTS

- On Saturday, 9 November 1996, between the hours of 5 a.m. and 7 a.m., Tina Ricca was shot and killed.
- Body was discovered by Vance and Facility Security Officers.
- Prince George Police Department and Rescue Squad arrived on scene. Rescue Squad checked the body for a pulse but it was unsuccessful.
- FCPD took control of the site at 8:40 a.m.
FACTS

- WFS Site returned to Rockwell at 2000 hours on Sunday, 7 November
- Investigation has determined:
FACTS

- Cause of death due to gunshot wound
ADDITIONAL SECURITY/SAFETY MEASURES

• All employees notified of incident and available facts
• Increased security at
ADDITIONAL SECURITY/SAFETY MEASURES
COUNSELING SERVICES AVAILABLE TO ALL

Office Location:

Phone:
- AM Phone
- after 1 pm
- home
WESTFIELDS INCIDENT

FACTS

- On Saturday, 6 November 1993, between the hours of 2140 and 2245, Lt. Tina Ricca was shot and killed inside the Westfields Construction Trailer.

- Lt. Ricca's body was discovered by

- Fairfax County Police Department and Rescue Squad called to the scene. Rescue Squad checked Lt. Ricca for vital signs but unsuccessful. FCPD took control of site at 2315 hours
WESTFIELDS INCIDENT

FACTS

- Site returned to Rockwell at 2000 hours on Sunday

- Investigation has determined:
WESTFIELDS INCIDENT

FACTS

Cause of death due to gunshot wound
WESTFIELDS INCIDENT

ADDITIONAL SECURITY MEASURES

- All employees notified of incident and available facts

- Increased security at

-
WESTFIELDS INCIDENT

COUNSELING SERVICES

COUNSELING SERVICES AVAILABLE TO ALL

Office Location: [Redacted]
(after 1pm) Phone: [Redacted]

AM Phone: [Redacted]
Home Phone: [Redacted]
WESTFIELDS INCIDENT

ADDITIONAL SECURITY MEASURES
WESTFIELDS INCIDENT

ADDITIONAL SECURITY MEASURES

NRO Approved For Release
ON SATURDAY, 6 NOVEMBER 1993, VANCE SECURITY OFFICER, TINA RICCA, WAS SHOT AND KILLED WHILE ON DUTY AT THE WESTFIELDS CONSTRUCTION SITE. THE FAIRFAX COUNTY POLICE DEPARTMENT IS CONDUCTING A CRIMINAL INVESTIGATION OF THE INCIDENT.

TO DISSUADE SPECULATION AND LESSEN ANXIETY, FURTHER DETAILS WILL BE PROVIDED WHEN AVAILABLE.

YOU ARE REMINDED THAT ONLY VANCE INTERNATIONAL AND ROCKWELL/COLLINS INTERNATIONAL SERVICE CORPORATION (CISCO) HAVE AN UNCLASSIFIED AND PUBLICLY ACKNOWLEDGED RELATIONSHIP WITH THE WESTFIELDS SITE. THEREFORE, YOU MUST AVOID ANY COMMENT ABOUT WESTFIELDS OUTSIDE OF CLASSIFIED CHANNELS. IF YOU ARE QUESTIONED ABOUT THIS INCIDENT OUTSIDE OF CLASSIFIED CHANNELS, PLEASE CONTACT [REDACTED].

[REDACTED] COMMUNITY RELATIONS MANAGER

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Subsequent to the fatal shooting of Officer Tina Ricca at the Westfields compound on 6 November 1993, a meeting was held at 1500 hours in [redacted] with representatives from Management Services and Operations, General Counsel, External Relations, NRO Security Staff, [redacted], CI Staff, CISCO, and Vance International. The meeting began with a moment of silence for Officer Ricca. The purpose or the objectives of the meeting were then outlined and were as follows:

1. Reconstruct the events of the previous evening;

2. Draft internal and external statements to prevent/lessen "Rumor Mill";

3. Identify collective actions of Government and Contractors to be taken over the next 3-5 days;

In an attempt to reconstruct the events of 6 November 1993, the following individuals recounted their previously documented experiences:

- Officer [redacted] - Vance Security Officer
- Mr. [redacted] - Facility Duty Officer
- Mr. [redacted] - CISCO Operations Manager

SECRET

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Following the accounts of events, attention turned toward the second and third objectives of the meeting: internal and external statements and identification of collective actions. Action items resulting from discussion of these objectives are provided below.

**ACTION ITEMS**

1. Issuance of initial internal (NRO-wide) notice regarding incident - MS&O/SS

2. Issuance of initial external notice by Rockwell for Westfields contractors - MS&O/SS and Rockwell

3. Creation of consistent Vance and CISCO external statements for press and outside inquiries - CISCO and Vance

4. Subsequent internal messages addressing the incident -

5. Notify
6. Obtain counseling services for CISCO, Vance, and NRO employees - D/MS&O and Vance

7. Assign Vance Officer to cover facility on the day shift during the week - Vance

8. Schedule meeting in Auditorium for Vance employees - CISCO and Vance

9. - CISCO and MS&O/SS

10. Conduct 100% badge check at Westfields Construction Site on 8 November - Vance

11. Notify all government workers at the Westfields Site to report to another facility on 8 November - Vance

12. CISCO

13. Check equipment used by Vance Officers - Vance

14. - CISCO

15. - Vance

SECRET

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16. [Redacted]

17. Upon return of the site from FCPD, conduct site check to determine extent of damage and missing items - D/MS&O, and CISCO

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NRO Approved For Release
SECRET

Date: Wed, 10 Nov 03 20:24:41 EST

To: [Redacted]

Subject: Westfields Incident Briefings

PLEASE READ.

NRO Approved For Release
On Monday, 15 November and Wednesday, 17 November, MS&O will conduct informational briefings on the Westfields Shooting Incident at the following locations and times:

**Monday, 15 November:**
- 0900
- 1100, 1300, and 1500

**Wednesday, 17 November:**
- 0900

All personnel are encouraged to attend.

Due to time constraints, briefings will not be held at the

Tenants are, however, encouraged to attend one of the scheduled briefings.

Should you have any questions regarding this message, please contact

NRO Approved For Release
In response to the tragic incident at Westfields on Saturday night, 6 November 1993, MS&O has established a "rumor hotline" to curtail the spread of false information. You can access the hotline by calling [redacted] and asking for [redacted].

Thank you for your cooperation and patience during this difficult time and please be assured that your personal safety continues to be our primary concern.
In response to the tragic incident at Westfields on Saturday night, please be advised that we are doing everything possible to ensure your personal safety. This includes the review of existing security procedures; implementation of security enhancements wherever possible; and establishment of a "rumor hotline" to curtail the spread of false information. In the latter regard, you can access the hotline by calling [redacted] and asking for [redacted].

Thank you for your cooperation and patience during this difficult time and, once again, please be assured that your personal safety continues to be our primary concern.
TO: File
FROM: File
SUBJECT: Release of Information
REFERENCE: Police Investigation of Ricca Case

This memorandum is to record the release of certain non-classified information to the
homicide case investigation. I released the following documents after consultation with the
general counsel and the MS&O:

0 One copy of the investigation including the incident reports
associated with that case.

0 A copy of a memorandum from concerning the status
of the file server in the Westfields trailer on November 8, 1993.
Date: Wed, 12 Jan 94 15:02:00 EST

Vance Uniformed Security

All issues were favorably resolved.

On 7 January,

Next WIC Meeting is 25 January at 1300, Room 345. Please mark your calendars accordingly.

Action Items will be disseminated NLT 17 January.

NRO Approved For Release
Date: Fri, 14 Jan 94 13:21:19 EST
From: [Redacted]
To: [Redacted]
Subject: Westfields Shooting

You may have already gotten a copy of this from one of the other addresses or been contacted. I was advised that the article referred to in these messages was faxed to you in [Redacted] and also have a copy. Let me know if you want any action taken. Thanks!!

Begin forwarded message:

Date: Fri, 14 Jan 94 09:21:03 -0500
From: [Redacted]
To: [Redacted]
Subject: Westfields Shooting
Cc: [Redacted]

Please forward these two E-Mails to Chairman and Membership of Westfields Incident Committee. Many thanks.

Begin forwarded message:

Date: Fri, 14 Jan 94 07:36:18 -0500
From: [Redacted]
To: [Redacted]
Subject: Westfields Shooting
Cc: [Redacted]

Info for All:

As most probably know the local paper, the Centre View, carried an article on the death of Tina Ricca back in November 1993. The article covers the anguish the family and her father are going through and makes mention of the fathers plans to see legal council to get as much information for him, because "I think (she was killed) because of something going on out there."

Since the meeting on the 7th of Nov, I have not followed the events surrounding the shooting at all, and don't know what the FCPD or CISCO have learned about the
circumstances, however, it would seem both reasonable, prudent and the decent thing to do, to inform the father about anything that Vance or CISCO knows that might ease his mind. Subject of course to Gen Counsel, and security review.

Does anyone have an action to help Vance and CISCO draft a response to the probable Family Inquiry? Do we know when it will/have occurred? This would seem to be a case where "openness" is the right response to any reasonable request.

Begin forwarded message:

Date: Fri, 14 Jan 94 08:19:24 -0500
From: [Redacted]
To: [Redacted]
Subject: Re: Westfields Shooting
Cc: [Redacted]

I agree that someone should be keeping the family advised. I would think her employer, Vance Security, would be the appropriate organization. They should, however, coordinate with Fairfax Police on what they tell them to make sure they are not seen as possibly adversely impacting the investigation.

When all is said and done, however, Vance is, in my opinion, still likely to be the subject of a civil action.

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There is an ongoing criminal investigation being conducted by the Fairfax County Police Department. Please direct inquiries to Fairfax County Police Department-Public Information Office. Telephone: 703-246-2253. End draft quote.

MS&O has verified this point of contact with FCPD which is already receiving calls re the Westfields homicide. Expected FCPD response is: "This is an ongoing investigation and FCPD is still pursuing leads."

For cc. addees. NRO ER has been asked by CIA OPA for guidance re response to question about the homicide.
Fairfax County Police Department  
10600 Page Avenue  
Fairfax, VA 22030  
Attn: E. E. Mahaffee, Lieutenant

Dear Lieutenant Mahaffee

This is in response to your letter to Mr. Jeffrey Harris, dated December 29, 1994, requesting that all copies of any documents, in the possession of the National Reconnaissance Office (NRO), written by [redacted], be sent to you.

It is the policy of the NRO to cooperate fully with local and state agencies. We have a particular interest in the homicide at the Westfields construction complex, since the victim was an employee of one of our contractors. We hope that your investigation will successfully identify the individual(s) responsible.

We have identified one copy each of three documents that we had previously turned over to your investigators that were written by [redacted]. Per your request, we are enclosing those documents. No other copies of these records are in the possession of the NRO.

If you have any further questions regarding these records please contact Mary Jo Kingsley on 703/892-0147.

Sincerely,

[Signature]

Patricia O. Casey  
Director, External Relations

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Following Sunday's meeting, a smaller group convened and among topics discussed, it was debated whether a message should go out on security enhancements. Concern was expressed that the message might increase anxiety in the population, rather than reduce it. This was countered by the concern that no response might give the impression that we are not taking the incident seriously enough.

In your words, a "damned if you do, damned if you don't" situation.

I propose a middle ground approach. Specifically, I suggest that we send out a message that addresses the topic in a generic way, without including details that might cause an overreaction, such as the availability of Vance Officers for personal safety escorts. If we elect to broach the topic of personal safety escorts, I believe that we should do so in a separate message that does not associate safety escorts with the Westfields incident.

The following draft message is provided for review and approval:

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