

CONTRACT DATA REQUIREMENTS LIST
Administrative/Project Management (A001 - A012)

UNCLASSIFIED

CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO. 0004	B. EXHIBIT A	C. CATEGORY TDP <input type="checkbox"/> TM <input type="checkbox"/> Other <input checked="" type="checkbox"/>
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D. SYSTEM / ITEM 100G ETHERNET ENCRYPTOR	E. CONTRACT / PR NO. NRO000-14-C-0099	F. CONTRACTOR ViaSat, Inc.
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1. Data Item No. A001	2. Title of Data Item Program Management Review Package	3. Subtitle
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4. Authority (Data Acquisition Document No.) DI-MGMT-80368A	5. Contract Reference SOW Section 3.0	6. Requiring Office COMMI/IO
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7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency Monthly	12. Date of First Submission Draft NLT 2 days prior to PMR
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8. App Code None	11. As Of Date N/A	13. Date of Subsequent Submission 5 days after PMR	14. Distribution
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16. Remarks Use DID as a guide, vendor format acceptable. PMR Report shall contain PMR briefing material, submitted to Government for the record. Integrate financial, schedule, CDRL, and certification progress in review. Deliver softcopy in a MS Office 2007 or Acrobat Adobe compatible file format via e-mail or portable data storage device (i.e. floppy, CD-ROM).	a. Addressee	b. Copies		
	COMMI/IO - COTR	Draft	Reg	Repro
	COMMI/IO Contracts	1	1	
	15. Total	2	2	

17. Price Group
18. Estimated Total Price

1. Data Item No. A002	2. Title of Data Item Meeting Minutes w/Action Items & Action Closure; Trip Reports	3. Subtitle
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4. Authority (Data Acquisition Document No.) N/A	5. Contract Reference SOW Section 3.0	6. Requiring Office COMMI/IO
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7. DD 250 Req N/A	9. Dist Statement Required C	10. Frequency AS REQ	12. Date of First Submission AS REQ
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8. App Code None	11. As Of Date N/A	13. Date of Subsequent Submission AS REQ	14. Distribution
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16. Remarks Deliver softcopy in a MS Office 2007 or Acrobat Adobe compatible file format via e-mail or portable data storage device (i.e. floppy, CD-ROM).	a. Addressee	b. Copies		
	COMMI/IO - COTR	Draft	Reg	Repro
	COMMI/IO Contracts		1	
	15. Total		2	

17. Price Group
18. Estimated Total Price

1. Data Item No. A003	2. Title of Data Item Program Management Plan	3. Subtitle
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4. Authority (Data Acquisition Document No.) DI-MGMT-80004A	5. Contract Reference SOW Section 3.0	6. Requiring Office COMMI/IO
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7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency ONE/R	12. Date of First Submission NLT 30 after ATP
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8. App Code A	11. As Of Date N/A	13. Date of Subsequent Submission N/A	14. Distribution
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16. Remarks Deliver softcopy in a MS Office 2007 or Acrobat Adobe compatible file format via e-mail or portable data storage device (i.e. floppy, CD-ROM).	a. Addressee	b. Copies		
	COMMI/IO - COTR	Draft	Reg	Repro
	COMMI/IO Contracts		1	
	15. Total		2	

17. Price Group
18. Estimated Total Price

1. Data Item No. A004	2. Title of Data Item Program Protection Plan	3. Subtitle
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4. Authority (Data Acquisition Document No.) DD-254	5. Contract Reference DD-254 and SOW Section 3.0	6. Requiring Office COMMI/IO
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7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency ONE/R	12. Date of First Submission ATP + 30 days
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8. App Code A	11. As Of Date N/A	13. Date of Subsequent Submission NLT ATP + 60 days	14. Distribution
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16. Remarks Vendor format acceptable. See DD-254 for content requirements.	a. Addressee	b. Copies		
	COMMI/IO - COTR	Draft	Reg	Repro
	COMMI/Security		1	
	COMMI/IO Contracts		1	
	15. Total		3	

17. Price Group
18. Estimated Total Price

G. PREPARED BY	H. DATE 20141117	I. AP
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J. DATE 20141117

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY TDP <input type="checkbox"/> TM <input type="checkbox"/> Other <input checked="" type="checkbox"/>			
D. SYSTEM / ITEM 100G ETHERNET ENCRYPTOR			E. CONTRACT / PR NO. NRO000-14-C-0099		F. CONTRACTOR ViaSat, Inc.		
1. Data Item No. A005	2. Title of Data Item System Security Plan		3. Subtitle N/A		17. Price Group		
4. Authority (Data Acquisition Document No.) DD-254		5. Contract Reference SOW Section 3.0		6. Requiring Office COMM/IAO			
7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency ONE/R	12. Date of First Submission ATP + 30 days	14. Distribution			
8. App Code A	11. As Of Date N/A	13. Date of Subsequent Submission NLT ATP + 60 days	a. Addressee		b. Copies		
16. Remarks Use DSS SSP Template as guideline. If proposed AIS is already accredited by DSS submit approved AIS SSP for co-utilization approval. Deliver softcopy in MS Office 2007 or Acrobat Adobe compatible file format via email or floppy, CD-ROM.			COMM/IAO - COTR	Draft	Reg	Repro	Final
				1	1		
			COMM/IAO Contracts	1	1		
				15. Total	3	3	
1. Data Item No. A006	2. Title of Data Item Design Review Package (and Agendas)		3. Subtitle N/A		17. Price Group		
4. Authority (Data Acquisition Document No.) See item 16		5. Contract Reference SOW Section 3.0		6. Requiring Office COMM/IAO			
7. DD 250 Req N/A	9. Dist Statement Required C	10. Frequency AS REQ	12. Date of First Submission NLT 2 weeks prior to review	14. Distribution			
8. App Code A	11. As Of Date N/A	13. Date of Subsequent Submission NLT 2 weeks after review (corrected and updated)	a. Addressee		b. Copies		
16. Remarks Vendor format acceptable. Provide detailed agenda and review package for each of the major milestone reviews (SRR, PDR, CDR, TRR and EPAR).			COMM/IAO - COTR	Draft	Reg	Repro	Final
				1	1		
			COMM/IAO Contracts	1	1		
				15. Total	2	2	
1. Data Item No. A007	2. Title of Data Item Reserved		3. Subtitle		17. Price Group		
4. Authority (Data Acquisition Document No.)		5. Contract Reference		6. Requiring Office			
7. DD 250 Req	9. Dist Statement Required	10. Frequency	12. Date of First Submission	14. Distribution			
8. App Code	11. As Of Date	13. Date of Subsequent Submission	a. Addressee		b. Copies		
16. Remarks				Draft	Reg	Repro	Final
				15. Total			
1. Data Item No. A008	2. Title of Data Item Contractor Work Breakdown Structure (CWBS) and CWBS Dictionary		3. Subtitle N/A		17. Price Group		
4. Authority (Data Acquisition Document No.) NRO CWBS DID (Rev 2a,7 Dec 2011)		5. Contract Reference SOW Section 3.0		6. Requiring Office COMM/IAO			
7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency AS REQ	12. Date of First Submission NLT 15 th calendar day of month following first reporting period	14. Distribution			
8. App Code A	11. As Of Date Contract award or latest approved change	13. Date of Subsequent Submission See item 16	a. Addressee		b. Copies		
16. Remarks Blk 12 (cont): First CWBS Dictionary 60 days following contract award. Blk 13 (cont): The contractor shall deliver subsequent CWBS and CWBS Dictionary submissions by the 15th calendar day of the month following any reporting period in which any changes resulting from contract modifications or significant changes to the program occurred.			COMM/IAO - COTR	Draft	Reg	Repro	Final
					1		
				15. Total		1	
G. PREPARED BY		H. DATE 20141117		I. AF		J. DATE 20141117	

17. Price Group
18. Estimated Total Price

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D. SYSTEM / ITEM 100G ETHERNET ENCRYPTOR			E. CONTRACT / PR NO. NRO000-14-C-0099		F. CONTRACTOR ViaSat, Inc.			
1. Data Item No. A012	2. Title of Data Item Contract Funds Status Report (CFSR)			3. Subtitle N/A				
4. Authority (Data Acquisition Document No.) NRO CFSR DID (Rev 1c, 07 Dec 2011)			5. Contract Reference SOW Section 3.0		6. Requiring Office COMM/IAO			
7. DD 250 Req N/A	9. Dist Statement Required B	10. Frequency Quarterly		14. Distribution				
8. App Code None		11. As Of Date Contractor accounting period nearest the end of each qtr.		12. Date of First Submission 15 business days after contractor fiscal month close				
16. Remarks The contractor shall deliver the CFSR electronically using the NRO-supplied standard Excel CFSR template. The reporting level(s) shall be mutually agreed to by the government and contractor program managers and shall be documented in the CDRL within 30 days after contract award.				13. Date of Subsequent Submission 15 business days after contractor fiscal month close				
				a. Addressee		b. Copies		
						Final		
				Draft		Reg	Repro	
				COMM/IAO - COTR			1	
COMM/IAO Contracts			1					
15. Total			2					
G. PREPARED BY [Redacted]		H. DATE 20141117		I. AP [Redacted]				
				J. DATE 20141117				

17. Price Group
18. Estimated Total Price

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DD Form 1423, JUN 90

Previous editions are