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**(U) STATEMENT OF WORK
Anti-Terrorism Force Protection
Study ECP#2
AEROSPACE DATA FACILITY-COLORADO,
BUCKLEY AIR FORCE BASE**

Gov. Project Number 2017-000052

(U) Prepared by

(U)

(b)(3)

Version 2
February 1, 2018
ECP #02 May 6, 2019

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1. (U//~~FOUO~~) GENERAL

1.1. (U) INTRODUCTION

1.1.1. (U) This Statement of Work (SOW) defines the effort required by the [redacted] to produce a comprehensive Anti-Terrorism Force Protection Study that surveys the referenced site, identifies vulnerabilities and recommends tiered construction design/build courses of action included estimated costs to enhance the security posture of the ADF-C. The intention is to use the delivered, survey and subsequent report as the roadmap forward toward design and construction phases within available budgets.

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1.1.2. (U) The goal of the program of which this survey is Project Phase 1 is to reduce the likelihood and impact of terrorist attacks and/or other adverse incidents to employees, facilities, mission, and resources by employing risk management principles to enhance the overall security posture. A guiding philosophy for the ATFP 2017000052 Survey and subsequent improvements guided by the survey is risk management, which facilitates selection and deployment of countermeasures while balancing risk and cost in the protection of the facility.

1.1.3. (U//~~FOUO~~) ECP#02 - The final version of the ATFP Study has yielded a finding about pedestrian and vehicular traffic safety that was not included in the original SOW. The need for a potential facility evacuation is high with timing of event impossible to predict. ECP#2 addresses the need to understand pedestrian evacuation patterns as a function of traffic patterns at the ADF-C. Specific requirements for ECP#2 are iterated in this SOWs deliverable section 2.7. Generally ECP#2 shall address a traffic pattern/flow study for the ADF-C including traffic calming devices, speed control, lighting and etc.; all with a focus upon pedestrian and vehicular safety. The study shall include the full range of time of day, natural lighting and evacuation protocol factors. Reference "Appendix A - ECP#02 Parking Lot and Roadway Safety Reference Drawing dated 4-23-19" for scope and area of work reference drawing.

1.2. (U//~~FOUO~~) BACKGROUND

1.2.1. (U//~~FOUO~~) The project site is the Aerospace Data Facility - Colorado (ADF-C) compound at Buckley Air Force Base including a remote compound and a mail processing warehouse. The project area is defined as within the fence line, approximately ten to thirty (10-30) feet outside the fences line, all the parking lots, all entrances, and for special locations identified at project kick off.

1.2.2. (U) The area of work is primarily outside the sensitive secure area but will include work and meetings within secure areas. The survey contractor shall employ cleared personnel for the survey, meetings and subsequent survey compilation work.

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1.3. (U//~~FOUO~~) SCOPE

- 1.3.1. (U//~~FOUO~~) [] requires the Contractor to provide a firm-fixed price (FFP) including: (b)(3)
- (a) All services to meet the requirements of this SOW.
 - (b) A project kick-off meeting including access planning.
 - (c) Cleared personnel that do not require escorts.
 - (d) Maintenance and adjustment to survey schedule.
 - (e) A post physical survey meeting with []
 - (f) A 50% and 75% notional Survey Report as described in the Submittal/Deliverable Sections of this SOW.
 - (g) The 100% final survey.
 - (h) It is understood that the final survey report may require a higher classification level than U//~~FOUO~~.
- 1.3.2. (U) ADF-C Standards: Survey shall conform to the latest ADF-C Standards Edition at the publishing of this SOW. ADF-C Standards Document will be made available with issuance of this SOW.

2. (U//~~FOUO~~) DESIGN REQUIREMENTS

2.1. (U) GENERAL

- 2.1.1. (U) The following project information, titles and project numbers shall be included on the survey document title page and within the header section of each page. The survey shall be provided on 8.5"x11" sheets.
- (a) (U) Anti-Terrorism Force Protection Study (ATFP)
Aerospace Data Facility-Colorado (ADF-C)
Buckley Air Force Base (Buckley AFB)
For header sections of the report, abbreviations indicated above maybe used.
 - (b) (U) Project Number 2017-000052
 - (c) (U) Date of Issuance
- 2.1.2. (U) The survey package shall consist of all documents necessary for the completion of the report as defined by this SOW.
- 2.1.3. The contractor shall maintain a change record as part of the notional submittals through final 100% delivery of Survey Report 2017-000052.
- 2.1.4. (U) The design will be done using English architectural units of measurement.

- 2.2. (U) APPLICABLE DOCUMENTS (Note that not all documents/regulations will be applicable to the survey. However all referenced standards and procedures shall be followed during actual survey which may include access to mechanical, electrical and plumbing plants. All codes and regulations shall be considered for the final survey recommendations including cost estimates as they will be required for design/build phases as indicated by the final survey report.)

- (a) **Physical Security Standards**
- (b) **Appendix A - ECP#02 Parking Lot and Roadway Safety Reference Drawing dated 4-23-19**

- 2.2.2. (U) The survey and any subsequent design work shall abide by the standards and recommendations of the most current editions of the following documents.

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- 2.2.3. (U) National Reconnaissance Office Directive 100-3, Enterprise Antiterrorism/Force Protection Program.
- 2.2.4. (U) United Facilities Criteria, DoD Minimum Antiterrorism Standards for Buildings (UFC 4-010-01 8 October 2003 & 9 February 2012, Change 1 1 October 2013).
- 2.2.5. (U) ICD 706 Security Standards for Protecting Domestic IC Facilities, 16 June 2016.
- 2.2.6. (U) NBF 100, Security and Counterintelligence, 6 November 2015.
- 2.2.7. (U) Office of Security and Counterintelligence Governance Plan, (OS&CI-GP), 3 September, 2015.
- 2.2.8. (U) All Federal, State and Local environmental and safety codes and regulations.
- 2.2.9. (U) International Building, Plumbing, Fuel Gas, Fire, Energy and Mechanical Codes.
- 2.2.10. (U) Unified Facilities Guide Specifications (UFGS).
- 2.2.11. (U) Unified Facilities Criteria (UFC) (to include but not limited to)
 - (a) UFC 4-010-01 – DoD minimum anti-terrorism standards for buildings.
 - (b) UFC 4-10-02 – DoD minimum anti-terrorism standoff distances for buildings
 - (c) UFC 4-10-05 Sensitive Compartmented Information Facilities Planning, Design and construction
 - (d) UFC 1-900-01 Construction and Demolition Waste Management / EO 13101.
- 2.2.12. (U) The ADF-C Facility Master Plan titled Aerospace Data Facility-Colorado Buckley Air Force Base, Volumes I & II-Facility Master Plan, Modification 2, Dated July 28, 2017.
- 2.2.13. (U) ADF-C Design Standards.
- 2.2.14. (U) AFI 31-101 and Supplements; Integrated Defense.
- 2.2.15. (U) 460th Space Wing Integrated Defense Plan, Annex K, Appendix 3, Installation Entry Procedures.
- 2.2.16. (U) DCID 6/9; Physical Security Standards for Sensitive Compartmented Information Facilities.
- 2.2.17. (U) ICD/ICS 705; Physical and Technical Security Standards for Sensitive Compartmented Information Facilities
- 2.2.18. (U) DODI 2000.12 DoD Antiterrorism Program
- 2.2.19. (U) DODI 2000.16 DoD Antiterrorism Standards.
- 2.2.20. (U) AFI 10-245 Antiterrorism
- 2.2.21. (U) 460th Space Wing Antiterrorism Plan Volume 1 and 2
- 2.2.22. (U) ADF-C Antiterrorism Plan
- 2.2.23. (U) Dept. of Defense (DoD) Unified Facilities Criteria (UFC) MIL-STD-2202 (Rev A) Energy Monitoring and Control Systems, Factory Tests.
- 2.2.24. (U) Buckley Air Force Base Facilities Excellence Plan (BFEP).
- 2.2.25. (U) Life Safety Code NFPA 101.
- 2.2.26. (U) National Electrical Code NFPA No. 70.
- 2.2.27. (U) National Electrical Safety Code IEEE C2.
- 2.2.28. (U) Occupational Safety and Health Administration (OSHA), 29 CFR 1910 & 1926.
- 2.2.29. (U) If this document or any of the documents listed above are in conflict, then, as a general principle, the more stringent requirement shall apply.

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2.3. (U//~~FOUO~~) WORK RESTRICTIONS

- 2.3.1. (U) All personnel, including any subcontractors who require access to the ADF-C site shall be United States citizens without any felony convictions.
- 2.3.2. (U) Only cleared persons are acceptable for the survey work.
- 2.3.3. (U) Normal working hours are Monday through Friday between the hours of 6:00AM and 4:30PM.
- 2.3.4. (U//~~FOUO~~) Photographs
 - (a) Photographs shall be included in the final report and incorporated no later than the 75% submission.
 - (b) The contractor is responsible for incorporating photographs into the survey report using compatible survey formatting.
 - (c) The contractor shall provide a list of areas and conditions to be photographed and shall accompany the government photographer during the photography phase of the survey. The contractor shall minimize photographer's time on target.
 - (d) Photographs are to be taken at the (U//~~FOUO~~) classification level. Photographs shall be submitted to ADF-C Security for standard review prior to release to the survey contractor. The contractor shall facilitate delivery/pickup of the photographs using means and methods defined by the ADF-C Security Review of Photographs direction.
- 2.3.5. (U) Access to the site is thru the ADF-C West gate (bldg. 450) unless otherwise coordinated.

2.4. (U) INTERRUPTION OF MISSION, POWER, OR COOLING

- 2.4.1. (U) Survey shall reflect a design/construction sequence with no impact to ADF-C mission operations, power or cooling. Recommendations/findings shall reflect phasing and temporary work as required to meet the requirements of this section. Survey shall reflect method of procedure (MOP) processes and redundancy meeting ADF-C standards.
- 2.4.2. (U) The contractor assumes the risk of unforeseen delays due to weather, mission or acts of war. Should these occur the Period of Performance shall be extended.

2.5. (U) DESIGN TECHNICAL INFORMATION

- 2.5.1. (U) General-Designing A/E/Security Construction consultants shall have 5 years or greater of experience with similar size projects. Submit supporting information during the proposal process.
- 2.5.2. (U) ECP#02 Safety Study A/E consultants shall have 5 years or greater of experience with similar size projects involving traffic/pedestrian safety and engineering. A qualified traffic safety engineer will be involved in the creation of the study. Submit supporting information during the proposal process.

2.6. (U) COMPUTER-AIDED DESIGN & DRAFTING (CADD) REQUIREMENTS

- 2.6.1. (U) Design per ADF-C Standards.

2.7. (U//~~FOUO~~) SURVEY DELIVERABLES

- 2.7.1. (U) A design charrette with rough survey findings and forward corrective concepts.
- 2.7.2. (U) Prepare/deliver/present 50% notional results document to for review and confirmation of SOW target. (b)(3)

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- 2.7.3. (U//~~FOUO~~) The following areas will be areas of focus for the survey. The list is not intended to influence, guide nor bind the scope of the 2017-000052 Survey; nor final threat assessments, recommendations or estimates. The list is not exhaustive and the survey should contain any areas of deficiency identified by the contractor. The expectation of the survey contractor is to produce an independent ATFP analysis with recommendations and estimated forward design and construction costs while confirming, expanding upon or dismissing the following:
- (a) Vehicle Intrusion potential including protection at actual building structures including mandated offsets or waivers.
 - (b) The condition, age, and practical operability, including means and methods of operation, storage and retrieval as applicable for all existing Access Control Systems (ACS), Intrusion Detection Systems (IDS), and Closed-Circuit Television (CCTV).
 - (c) CBRNE screening devices. The report shall include, if deficiencies are found, observations, threat assessment and proposed solutions.
 - (d) Temporary barrier deployment.
 - (e) Vehicle speed management on approaches (all gates - 410, 498, and 450).
 - (f) Facility signage.
 - (g) Gate locks relating to fencing.
 - (h) The entire fence line (ADF-C compound and RTF).
 - (i) Placement of temporary items such as dumpsters.
 - (j) Gatehouses and Visitor Centers including ballistic conditions.
 - (k) Size of Visitor's Center as a function of required screening equipment.
 - (l) Public and Facility Utility systems both inside and outside the ADF-C fence line to include power, sewer, and water.
 - (m) Means, Methods and equipment for screening delivered materials, including but not limited to; daily dining hall, construction contractor materials, and the USPS Mail.
 - (n) Internal and external armed response to emergency situations at the ADF-C.
 - (o) Access control of critical infrastructure support areas.
 - (p) The use of uncleared personnel for services.
 - (q) Insider threats which may include actions by disgruntled employees are to be considered within the scope of the 2017-000052 Survey. An insider is defined as an individual with legitimate access within the ADF-C perimeter - be it physical or virtual. This would include permanent and temporary employees, 3rd party contractors as well as 3rd party support companies and outsourced service providers. Typically, a threat is defined as something or someone exploiting vulnerability in a target. In the case of insiders, this can be reframed as someone abusing their trust. Therefore, we can summarize the insider threat as someone who misuses the legitimate access granted to them for the purposes of self-interest that could potentially harm the organization.
- 2.7.4. (U) Virtual threats to the facility are excluded from this survey unless specifically noted in the referenced guiding physical security documents.
- 2.7.5. (U) The survey/report/recommendations shall consider Buckley AFB (460th Space Wing Antiterrorism Program Manager).

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- 2.7.6. (U//~~FOUO~~) The intention of Survey 2017-000052 is to provide a path forward for design work and execution of designs to increase the ATFP Security posture at ADF-C. It is critical that the survey shall be structured indicating the most serious vulnerabilities through recommendations that are not of immediate threat or in violation of guiding documents. Forward paths shall be tiered in decreasing importance focusing upon vulnerabilities and concerns:
- (a) Vulnerabilities-Urgent threats requiring immediate remediation.
 - (b) Concerns-Areas that shall be improved but are second tier compared to Vulnerabilities.
 - (c) Neutral Observations that can be improved but will have no impact on ATFP posture.
 - (d) Positive Observations.
 - (e) Recommendations that include procedural changes to improve process using existing physical infrastructure/manning.
- 2.7.7. (U) The survey report shall provide notional solutions for ATFP deficiencies and a design/construction estimate +/- 15%. The intention for the use of the final report shall be to obtain and execute a phased, budgeted solution for approach for implementation of the report's findings. This report shall function as the definitive expert report regarding ATFP at ADF-C.
- 2.7.8. (U) Prepare/deliver 75% notional results document to [] and [] for review and confirmation of SOW target. This presentation shall be conducted at ADF-C, shall include all project stakeholders and shall be conducted at the appropriate classification level. (b)(3)
- 2.7.9. (U) Prepare and submit 100% ATFP Survey Report. Conduct final presentation meeting at ADF-C. The presentation shall include all project stakeholders and shall be conducted at the appropriate classification level. Final acceptance by the government shall constitute 100% completion of the survey report and may require a punch-list type final revision of the survey report.
- 2.7.10. (U) Complete hardcopy and softcopy sets of drawings shall be submitted at each design submission. Softcopy sets shall be submitted in PDF and per the computer aided drafting and design section of this SOW.
- 2.7.11. (U) Softcopy 100% AFC drawings shall be submitted in both AutoCAD format and searchable PDF.
- 2.7.12. (U) Presentation of multiple recommendation concepts and options for the 50% survey documents is not acceptable. Prior to the 50% submission in the design charrette, coordinate and communicate with the GPOC and reflect agreed upon concepts and options on the 50% documents.
- 2.8. ECP#02 SAFETY STUDY DELIVERABLES
- 2.8.1. (U) STUDY SUBMISSIONS
- (a) (U) Prepare and submit sets of the DRAFT and FINAL study for [] review. (b)(3)

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- (b) (U) Provide a 75% draft version of the Study for review and comment by (b)(3)
 75% draft study shall include the following:
- (U) Outline or table of contents for Study.
 - (U) Current assessment of site traffic and pedestrian safety measures to include, but not limited to, pedestrian crossings, parking lot, roadway and striping layout, traffic and pedestrian signage, exterior parking lot and roadway lighting, etc.
 - (U) Proposed changes/additions to existing parking lot/roadway safety measures and/or site policy changes. Provide cost estimates for proposed changes for Government review.
 - (U) Provide recommendations for road striping size, color, wording and shape for pedestrian crossings and vehicle intersections.
 - (U) Provide recommendations for lighting at pedestrian crossings and vehicle intersections. Conduct a field survey at dawn/dusk to observe low light and dark conditions at parking lot and roadways.
 - (U) Provide product data and layout drawings of proposed changes for Government review. Provide this information in study appendix.
- (c) (U) A/E Consultant shall provide a 100% FINAL Study incorporating any comments/changes from 75% Study review meeting. A/E Consultant shall hold a FINAL Study review meeting with the government to go over the Study findings.

2.8.2.

2.9. (U) COST OPINIONS

- 2.9.1. (U) Cost estimates shall be prepared by the Survey Contractor. Use of RS Means to develop rates is acceptable. Provide full +/- 15% cost estimates for recommended solutions at the 75% submittal. Prepare complete path forward recommendations/solutions in such a manner that the project design construction elements guided by the 2017-000052 Survey.

2.10. (U) ECP#02 SAFETY STUDY COST OPINIONS

- 2.10.1. (U) Provide cost opinion for recommended safety devices including all labor, materials and equipment for installation.
- 2.10.2. (U) Cost estimates shall be prepared by the A/E Consultant. Utilization of RS Means to develop rates is acceptable.
- 2.10.3. (U) Incorporate into study appendix.

2.11. (U) SURVEY SCHEDULE

- 2.11.1. (U) Survey shall be completed within 60 days of Notice to Proceed.
- 2.11.2. (U) Final Survey, Final Report shall be delivered within 180 days of Notice to Proceed.
- 2.11.3. (U) Period of Performance (POP) shall be 240 days.

2.12. (U) SURVEY SUBMITTAL QUANTITIES

- 2.13. 50% Survey documents shall be submitted in PDF with 10 (Ten) bound copies.
- 2.14. 75% Survey documents shall be submitted in PDF with 10 (Ten) bound copies.
- 2.15. 100% Survey Final Product shall be submitted in PDF, book format with 10 (Ten) bound copies.
- 2.16. All submittals/deliverable documents shall be provided on Compact Disk Data Files
- 2.17. Contractor shall provide all charrette briefing materials, briefings and documents.

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2.18. (U) ECP#02 STUDY SUBMITTAL QUANTITIES

Study shall be submitted and shall consist of the following quantities

Submittal	Quantity DRAFT Documents	Quantity FINAL Documents
PDF Files	1	1
Study Hard Copies (Bound)	5	5

2.19.

3. (U//~~FOUO~~) QUALITY ASSURANCE REVIEW

3.1. (U) DESIGN REVIEW CONFERENCES

3.1.1. (U) At the all design levels, [] will review the progress and technical adequacy of the documents. Such review will not relieve the Contractor from performing all contract requirements, except as may be waived by written instruction.

3.1.2. (U) Following each review, [] requires a design review conference with the contractors.

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3.2. (U) DEFICIENCIES

3.2.1. (U) If [] determines that any portion of the product is deficient, [] shall require that the Contractor resubmit and obtain approval for that portion of the deficient product before allowing the Contractor to proceed to the next product development phase. For the purposes of this SOW, "deficient" is defined as follows:

- (a) Documents which do not accurately convey this Statement of Work (SOW).
- (b) Documents which contain incorrect calculations or incorrect equipment sizes.
- (c) Documents which are inadequate for forward design/construction mapping without extensive contractor questions and change orders.
- (d) Documents which violate code requirements / industry standards.
- (e) Ill-define findings due to poor survey work on the part of the contractor.
- (f) Documents that are of poor quality, incomplete to a degree where [] review is not possible.
- (g) Documents which do not reflect changes per comments made during the previous design review.
- (h) Boilerplate or "canned" specifications which are not tailored to this project.

(b)(3)

3.3. (U//~~FOUO~~) SURVEY WORK

3.3.1. (U) The Contractor shall be responsible for equipping for and performing all needed surveys for this SOW. It shall be the Contractor's responsibility to confirm accuracy of as-builts with engineering surveys. This includes but is not limited to all existing ATFP deployed devices and methods at ADF-C.

3.3.2. (U//~~FOUO~~) For survey of systems within secure rooms, provide TS/SCI cleared engineers to perform survey work. All survey notes shall be documented U//~~FOUO~~ recognizing that final survey may be classified at higher levels. Secure areas are defined as any area that is NOT a common area such as halls, bathrooms, conference rooms, entrances, etc.

3.3.3. (U) For inaccessible areas the contractor shall gain access to the Government Plan Room and shall utilize these files to describe work in these areas.

4. (U) SUPPORTING INFORMATION

4.1. (U) HEALTH AND SAFETY AND ENVIRONMENTAL COMPLIANCE

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4.1.1. (U) Refer to and design per ADF-C Standards.

4.2. (U) PROJECT MANAGER

4.2.1. (U) Provide a project manager for the duration of the work.

4.2.2. (U) The project manager shall provide all deliverables as described by this SOW.

4.2.3. (U) The project manager shall coordinate all meetings and surveys as described by this SOW.

4.2.4. (U) The Project Manager shall be responsible for obtaining and utilizing expertise (engineering, security, safety, etc.) to meet all deliverables not in the Project Manager's area of knowledge.

4.2.5. (U) [redacted] Primary Point of Contact (POC) and Project Manager for this project is [redacted]. The alternate POC shall be [redacted].

(b)(3)

(a) (U) ECP#02 [redacted] Primary Point of Contact (POC) and Project Manager for this project is [redacted]. The alternate POC shall be [redacted].

4.3. (U) MEETINGS

4.3.1. (U) The contractor shall attend a pre-proposal meeting. The meeting will provide additional information and clarifications and allow the contractor to review the site.

4.3.2. (U) After notice to proceed, as soon as possible, visit the site to review all existing plans of the project area. If a single visit is not adequate, perform multiple visits as required.

(a) Review of Government Plan Room: During the visit(s) contractor will gain access to the Government Plan Room and make requests for all drawings relevant to the project.

(b) Each set of as-builts in the Government Plan Room contain information relevant to the work of that specific project only. For example, a 1982 set of electrical drawings show only the work associated with that project and do not necessarily document communication or electrical conduits previously installed in 1969. No single set of documents exists showing all as-built systems & structures and for this reason all relevant plans must be reviewed by the design engineer(s).

4.3.3. (U) After notice to proceed, attend a "kickoff" meeting. Attend a kickoff meeting for ECP#02 scope of work.

4.3.4. (U) Include a charrette meeting. The meeting shall serve as an opportunity for the contractor to present their findings concepts to project stakeholders and ask questions of site engineering. The contractor will be responsible for taking notes and preparing the meeting minutes for the design charrette.

4.3.5. (U) Attend all survey and ECP#02 Study review conferences. The Contractor will be responsible for taking notes and preparing the meeting minutes for design review conferences.

4.3.6. (U) Survey contractor shall prepare meeting minutes per ADF-C Standards.

4.3.7. (U) A knowledgeable team project manager able to speak for all survey/report/recommendations/forward estimate issues shall be in attendance at all meetings.

4.4. (U) SECURITY

4.4.1. (U) Refer to and design per ADF-C Standards.

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4.5. (U) PLACE OF PERFORMANCE

(U) Aerospace Data Facility-Colorado

(U) Buckley AFB, CO 80011

4.6. (U) PERIOD OF PERFORMANCE

4.6.1. (U) Period of Performance shall be 240 calendar days from Notice to Proceed (NTP) to Final Acceptance including final invoicing.

4.6.2. (U) ECP#02 shall extend the existing Period of Performance date by 45 calendar days.

5. (U) ECP#02 ATTACHMENTS

5.1. (U) Appendix A – ECP#02 Parking Lot and Roadway Safety Reference Drawing dated 04/23/2019

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