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AFMFP-10/12- Major/12/1950/RESEARCH

5 Aug 1950

**MEMORANDUM FOR DIRECTOR, ADVANCED RESEARCH PROJECTS AGENCY**

**SUBJECT: Administrative Procedures For ARPA-Sponsored Space Programs**

Reference is made to present agreements as contemplated between the Under Secretary of the Air Force and your office with respect to the administrative procedures for handling the ARPA, ARPA and RECOVERY programs.

As agreed for these programs, all actions would be channeled through the Secretary of the Air Force and my office for ultimate distribution to Headquarters ARPA and AF-ARD.

Certain actions in consonance with the FY 1950 Financial Plan and FY 1951 Budget Estimate were taken by your office through direct communication with the AF-ARD. These actions resulted in interpretations and actions by the AF-ARD not entirely in consonance with the understanding of this office and the Office of the Director of Defense Research and Engineering.

In order to obviate any recurrence, it is requested that representatives of your office be advised of the presently agreed to administrative channels so that program actions and directives to AF-ARD can be completely coordinated between our respective offices.

/s/ JOSEPH V. CHARK  
Assistant Secretary  
Research & Development